

Mukilteo Student Computer Checkout Form

Student Name: _____ Student ID: _____ Grade: _____

Student School: _____

Barcode/Service Tag Number or identification number: _____

Reviewed the Mukilteo School District's Board Policy and Procedure – Technology Resources [2314](#) and [2314P](#) for more information regarding school technology.

Student *and* Parent/Guardian Agreement:

1. Students will bring their computer to school each day fully charged and ready to use.
2. Students will not leave their computer unsecured at any time while at school or in a public place.
3. Students and parents/guardians will not remove the district barcode label or mark their computer in any way with markers, stickers, scratches, engravings, etc.
4. Students and parents/guardians will not attempt to add, remove, modify, or repair any hardware, applications, filtering, monitoring, and/or operating system in any way.
5. Students will stop using their computer and ask their school for assistance if they have issues or questions.
6. We understand that computer privileges may be lost because of inappropriate behavior, damage, neglect, and/or loss. If federal, state, and/or local laws are violated law enforcement will be notified.
7. We understand that stolen or missing student computers must be reported to school administration within 24 hours, or on the next school day. In the event a computer is lost or stolen, a local police report will be filed and provided to the school.
8. We understand that the computer will be returned to the school/district when requested.
9. If the computer is not returned, a report will be filed with local law enforcement to recover the computer.
10. We understand that we will be held financially responsible for damage or loss of the computer and may be charged for any missing or damaged equipment including accessories (e.g., power supply/charger, cases, protective bag).

Student Name (Printed): _____

Student Signature: _____ Date: _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____ Date: _____