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## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING SETS FORTH THE FOLLOWING AGREEMENT MUKILTEO ASSOCIATION OF CLASSIFIED PERSONEL (MACP) CHAPTER #1120, AN AFFILIATE OF PUBLIC SCHOOL EMPLOYEES OF WASHINGTON/SEIU LOCAL 1948 AND MUKILTEO SCHOOL DISTRICT #6.

The parties mutually agree to the following Memorandum of Understanding (MOU) regarding a new language interpretation training program available to bilingual MACP staff:

- In recognition of bilingual staff who provide an important service in assisting with occasional interpreting services at their work sites, a voluntary training program has been established to provide bilingual staff with the basic skills and knowledge to effectively perform interpreting services, and to compensate them for the additional value they add to their work site.
- The voluntary training will be administered through the Sno-Isle Technical Skills Center and will consist of both classroom and at-home lessons, outside of regular work hours.
- Eligibility, capacity, and selection for the program will be determined by the District based on program requirements for bilingual ability and other factors.
- Staff will be paid at their regular hourly rate for their participation in the training, up to a total of forty five (45) hours. Time must be approved by the program designee prior to being worked.
- Upon successful completion of the training, staff must be available and willing to assist with interpretation in the building as needed during their regular workday.
- Staff must work with their supervisors to determine the procedures for how they will be accessed to perform these services without substantially impacting their regular job responsibilities. The supervisor will be ultimately responsible for determining how a staff member will provide interpretation support while fulfilling their primary job responsibilities.
- Staff performing interpretation work in addition to their regular responsibilities will receive an annual stipend of one thousand dollars (\$1,000), to be paid on the June payroll. Staff who leave the District prior to the end of the school year will forfeit their stipend and will not receive a prorated amount.
- If, during the school year, a supervisor determines that a staff member should no longer perform interpreting duties, the staff member will still receive the stipend for the year but will not receive it in the following year. If, during the year, the staff member chooses to no longer perform interpreting duties, they will forfeit their stipend.
- Establishment of all other policies and procedures surrounding the program shall be the responsibility of the District.

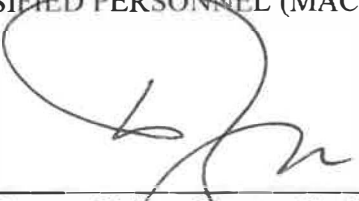


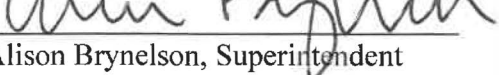
1 This MOU shall become effective upon signature of both parties and will remain in place for the duration of  
2 the 2022-2023 school year. All other provisions of the collective bargaining agreement will remain in full  
3 effect. This MOU may be reopened with the mutual agreement of both parties.

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5 PUBLIC SCHOOL EMPLOYEES  
6 OF WASHINGTON/SEIU LOCAL 1948

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8 MUKILTEO ASSOCIATION OF  
9 CLASSIFIED PERSONNEL (MACP) #1120

MUKILTEO SCHOOL DISTRICT#6

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14 BY:   
15 Tammy Bailey, Chapter Co-President

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20 BY:   
21 Alison Brynelson, Superintendent

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DATE: 9/30/22

DATE: 9/30/22

BY:   
Sara Gomez, Chapter Co-President

DATE: 9-30-22

