Explorer Music Booster
Tax form and receipt

Item #_____

Company Name:_____

Contact Name:_____ EIN# (for Donation >$500)_____

Address:_____ City:_____ Zip _____

Phone:_____ E-mail: _____

Donor Signature: _____

Donated Item

* Physical Item   * Gift Certificate   * Physical item and Related Gift Certificate

Item Name (Catchy title for Auction Catalog): _____

Approximate retail value of item or gift certificate: $ _____

Item Description (Please make this exciting as if it were an advertisement for your donation):

_____

_____

*Additional description on back of page

Gift certificate restrictions/limitations:_____

_____

Dates gift certificate is valid: From_____ to_____* Certificate attached

Return this form to your Booster Representative and keep a copy as your tax receipt. The Explorer Music Boosters is a charitable, non-profit 501 (c) (3) organization with Tax ID # 56-2563950. To comply with IRS regulations regarding charitable donations, we affirm that no goods or services have been provided to you in consideration of your donation.

For Office Use Only

Person responsible for securing and delivering donated item:

Name:_____ Phone: _____

Important! Please be sure that an Identification tag, with donor name, company name and telephone number, as well as your name and telephone numbers attached to EACH item donated. Otherwise, it is difficult to assure that each contributor receives proper recognition. THANK YOU for your cooperation

Questions? Contact Emily Hanson (425) 330-2972 emdgo@live.com