



MARINER HIGH SCHOOL

Colors: Navy Blue, Gold and Silver

Team name: Marauders

Mascot: Orca (Killer) Whale

School Mission: All Mariner students will graduate prepared for post-secondary pathways, careers, and civic engagement.

MHS Administration

Mr. Nate DuChesne

Mrs. Rebecca Porter, Assistant Principal—A-F

Mr. Kyle Axelson, Assistant Principal—G-N

Mr. Mike Moore, Assistant Principal—O-Z

Counseling & Student Support Staff

Mrs. Sockheng Centeno —A-C

Ms. Catherine Jeffcoat—D-H

Mr. Jieun Townsend—I-M

Ms. Luisa Zapata-Wilson —N-R

Ms. Sandie Vea—S-Z

TBA (New Staff 2019) – Student Support Advocate

Mrs. Sarah Wallis – Student Success Coordinator

Mrs. Maggie Bagwell – Student Success Coordinator

Main Office: 425-366-5700

<http://schools.mukilteo.wednet.edu/ma>

Office hours: 7AM-3 PM

THIS PLANNER BELONGS TO: _____

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***Your planner has been provided by
Mariner High School ASB***

Normal Day Schedule

7:20-8:14	Period 1
8:20-9:30	Period 2 / SSR/ Announcements at 8:36
9:36-10:30	Period 3
10:30-11:00	1 st Lunch
10:36-11:30	Period 4A
11:06-12:00	Period 4B
11:30-12:00	2 nd Lunch
12:06-1:00	Period 5
1:06-2:00	Period 6

Early Release Fridays

7:20-8:04	Period 1
8:10-8:56	Period 2 Announcements at 8:10 (2 min)
9:02-9:46	Period 3
9:52-10:36	Period 4
10:36-11:06	1 st Lunch (1 st Floor & Portables)
10:42-11:26	Period 5A
11:12-11:56	Period 5B
11:26-11:56	2 nd Lunch (2 nd Floor & PE Classes)
12:02-12:45	Period 6

30 Minute PM Assembly - (all days EXCEPT Fridays)

7:20-8:10	Period 1
8:16-9:11	Period 2 / Announcements at 8:16
9:17-10:07	Period 3
10:07-10:37	1 st Lunch
10:13-11:03	Period 4A
10:43-11:33	Period 4B
11:03-11:33	2 nd Lunch
11:39-12:29	Period 5
12:35-1:25	Period 6
1:25 – 2:00	Assembly

Finals Block Schedule

Planning / AI	7:00-7:30	
Period 1/2	7:30-9:20	110 min
Announcements	9:20-9:25	19 min
SSR Period 1/2	9:25-9:39	
1st Lunch – 1st Floor & Portables	9:39-10:09	30 min
Period 3/4	10:14-12:05	109 min
Period 3/4	9:45-11:35	110 min
2nd Lunch – 2nd Floor	11:35-12:05	30 min
Period 5/6	12:11-2:00	109 min

MHS ALMA MATER

Oh Mariner High School, we're proud to serve you,
and we'll wave the gold and the silver and the blue.

The lighthouse, the wheel, and the anchor too,
are the symbols of strength that we've gained from you.

We'll always remember the friends that we've made;
fond memories within these walls never will fade.

Our faith and learning will carry us through,
All the voyages of the Marauder crew.

MHS FIGHT SONG

M-A-R-I-N-E-R

We are from mighty Mariner High, and we wave our banners high
Blue and gold and silver proudly, show we've got Marauder pride.

We are from mighty Mariner High, and we always do our best,

M-A-R-I-N-E-R

Go! Go! Fight! Fight! The Marauders will win tonight. Fight!

ACTIVITIES/CLUBS

ASSOCIATED STUDENT BODY (ASB): All enrolled students of Mariner High School are members of the Associated Student Body or ASB. **You are encouraged to participate actively in the student government at Mariner.**

ELECTED OFFICERS: Elections are held each school year for ASB officers and student class officers. The student body is governed by the Executive Board which is composed of ASB Officers and one officer from each class. Decisions are taken to the Representative Council, which meets monthly, and is composed of ASB Officers, Club Representatives and representatives from each second period class.

ASB/ID CARDS: All students will be issued a photo ID card which is required for most transactions made at school as well as school-sponsored functions. You're encouraged to purchase an ASB card to receive discounts on dance tickets, athletic events, the yearbook, and other ASB activities. Proceeds benefit Mariner clubs, athletics and activities budgets. ***As such, if you participate in any co-curricular activities (such as sports or clubs) at MHS, you must purchase an ASB Card.***

MARINER ATHLETICS

Mariner has 16 varsity sports played in 3 seasons. We are a 4A school and compete in the WESCO South League. Contact: Mr. Kyle Axelson, Mariner Athletic Administrator or Tom Myhre, Athletic Director, with questions.

Fall: Boys/Girls Cross Country, Football, Girls Soccer, Girls Swim/Dive, Boys Tennis, Volleyball	Winter: Boys Basketball, Girls Basketball, Boys Swim/Dive, Wrestling, Unified Basketball	Spring: Baseball, Boys/Girls Golf, Boys Soccer, Fastpitch, Girls Tennis, Track (Boys/Girls)
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MARINER HIGH SCHOOL RESPECT/HIB POLICY

Respect is the cornerstone of all our interactions and behaviors. We acknowledge the dignity and worth of one another and strive never to diminish another person by our conduct or our attitude. Mariner is a community which dedicates itself to the safety and well-being of its citizens and which recognizes that human dignity is the basis for all our relationships and growth.

PUTTING A STOP TO DISRESPECT: When you witness behavior that is in violation of the Respect Policy, tell the person to stop or tell an adult. Apathy, silence or laughter encourages the abuse and further disrespects the victims. IF the behavior doesn't stop, contact a staff member or an administrator as soon as possible to file a complaint.

HARASSMENT/STUDENT POLICY: The Mukilteo School District is committed to a safe and civil educational environment for all students that is free from harassment, intimidation or bullying. Mariner High School staff has access to incident report forms. If you witness harassment, intimidation or bullying or are on the receiving end, please report it to a staff member immediately.

COUNSELING/STUDENT SERVICES

Students are encouraged to visit with the counselors for personal guidance and for information on grades, study help, testing programs, and post high school plans. Counselors are also available to discuss home, school, or social concerns. Students should come to the counseling office during non-class time to make an appointment to see their counselor. Students are assigned counselors by the first letter of their last name. (See page 1 for alphabet division)

WANT TO SEE YOUR COUNSELOR?

1. Go to the counseling office on the main floor next to the library ***between classes, during lunch, or before/after school***
2. Make an appointment with the counseling center secretary
3. The secretary will give you a pass to come at your appointment time.
4. You will NOT be allowed to miss class without an appointment and/or pass
5. Counselors are available without appointments before and after school and during lunch.

SCHEDULE CHANGES

Schedule changes will only be made for the following reasons: missing a prerequisite, missing a graduation requirement (seniors only), misplacement (wrong class level), or missing a class altogether.

- Schedule changes initiated after the yearly registration period (April-June) will not be made unless specified by a teacher.
- Schedule changes requested any time after the second day of the semester must be approved by administration.
- Schedule changes including yearlong classes require parent permission.
- Withdrawal from a class at any time during the semester must be approved by the principal, parent, and teacher. Extenuating circumstances may result in a "W" (withdrawal) notation on student transcripts; however, will not affect the student's GPA.
- Withdrawal requests initiated by a student who has failed to meet his/her class obligations (attendance, turning work in, expected behavior, etc.), or who requests withdrawal for reasons other than "extenuating" as defined above may be permitted with a grade of "F" which will become part of the cumulative GPA.

ATTENDANCE

ATTENDANCE POLICY

School attendance is recognized as a right and responsibility of all students in Mukilteo School District. Daily attendance is required in accordance with State law and School Board policy. Unless excused, students are expected to maintain regular attendance in each class.

RESPONSIBILITY FOR ATTENDANCE:

Students and parents must accept responsibility for regular school attendance – *NO MATTER THE AGE OF STUDENT*. School absences cause interruption of instructional activities, some of which cannot be substituted or made up. Failure to attend school may result in loss of credit, grade reduction, removal from class, or removal from school.

RESOLVING ABSENCES FROM SCHOOL:

- 1.** **Student absences** are **excused** only when there is a valid written statement or phone call from the student's parent or guardian whenever the student has been absent from school. The note must be dated and contain the specific date(s) and period(s) of the absence, along with the reason. The phone call must come from a contact listed in our student school database. Notes and phone calls must be turned in or made within 2 days (48 hours) of returning to school, unless other arrangements have been made in accordance with building procedures. Absences not cleared through this procedure will be recorded as unexcused.

Students are responsible for work missed while they are out of school. Not all assignments or assessments can be made up. Individual teachers will determine how assignments and assessments can be made up.

Authorized Absences Include: Illness, Family Emergency, Bereavement, Doctor/Dental appointments, Religious Observances, or temporary absences excused upon the request of a parent/guardian and agreed upon with the school principal or designee. Long term absences are not recommended during the school year as such causes a serious adverse effect upon the student's educational progress.

- 2.** School-related absences are absences when the time away from class is at the direction of the school, approved by the parents and the school and supervised by school personnel. Authorized school-related absences such as field trips or suspensions will not count towards a student's absences in regard to credit-loss due to absences. ***Students are responsible for notifying their teachers and either making arrangements for an alternative due date OR turning in all class work prior to leaving on field trip.***
- 3.** Individual teachers will declare the actual influence of attendance or tardiness upon instructional objectives/goals of the course in writing at the start of the course in class syllabi. This means that

students will have notice of the impact of attendance upon their grade in the class at the start of the grading period.

4. Students involved in co/extra-curricular activities and/or athletics must be in attendance for at least one-half (1/2) day to participate in such activities.
5. Mariner does not recognize self-excusals of attendance at the age of 18 **UNLESS** emancipation paperwork is on file with the school OR the student can provide proof of living on own.
6. Students who are aware of upcoming absences in advance should make arrangements with their teacher(s) prior to their absence to obtain their work and arrange make-up work.
7. In the event of a pre-arranged absence of more than (3) consecutive days, students should present a “pre-arranged absence form” to their teachers prior to the absence. These forms are in the Attendance Office. Pre-arranged absences will be marked as “excused” provided the guidelines are followed. **PRE-ARRANGED ABSENCES COUNT TOWARDS THE 12 ABSENCES - POSSIBLE LOSS OF CREDIT.**

Parents and students will be notified when excessive absences occur. Parents can contact the attendance office for attendance information related to their student(s). Absences will be reported on quarter and semester report cards.

EARLY DISMISSAL/LEAVING DURING THE SCHOOL DAY:

1. If a student becomes ill, they must report directly to the nurse to obtain permission to leave. **Students leaving campus MUST sign out through the Attendance Office each time they depart.**
2. Students leaving school during the day for scheduled appointments, etc., will only be allowed to leave after a note or phone call is received from the parent/guardian AND then sign out at the office when leaving. Students who leave without following this procedure will be considered truant.
3. Students who return to school within the same day must sign in at the Attendance Office to avoid being marked absent for the remainder of the school day.
4. Students 18 years old or older may NOT excuse themselves from campus during the school day. (see #5 under Attendance Policy above)

CLOSED CAMPUS: Mariner High School is a closed campus.

1. Students are **not allowed** to leave school grounds without permission, after their initial arrival on campus, or prior to being officially excused. CLOSED CAMPUS includes passing period, lunch times, and assemblies.
2. In addition, property behind the gyms and portables, the stadium, all field areas, and the parking lots are off-limits to students during the school day. During lunch, students are allowed to be outside on the west end but are not to enter the area of portable classrooms.

TRESPASSERS

1. Any person who comes on campus without proper permission will be considered a trespasser and warned both verbally and in writing.
2. Repeated incidents and trespassing with criminal intent will be reported to the appropriate agency.

VISITORS

1. All visitors (ANY person not officially registered as a MHS student) must check in with the Main Office and have valid reasons for being on campus. Visitors must have picture ID. Printed badges received in the main office must be worn by visitors the entire time they are on campus.
2. Students are not permitted to bring visitors to Mariner High School during the school day or before/after school.

DELIVERIES TO STUDENTS

1. Deliveries including, but not limited to: Professional food delivery, coffee drinks, flowers, balloons, candy, birthday gifts, etc. **will not be allowed**. The school **will not** contact students to let them know of such deliveries nor will students be called out of class to receive such deliveries. If such items are given to students by peers during the school day and cause distraction in classroom settings, the student will be required to leave such items in the attendance office for pick up at the end of the school day.
2. Any item left at home accidentally that is needed for successful completion of the school day, and/or sports or activities after school, will be accepted as a delivery for students. However, deliveries of coffee, soda, snacks, etc. will not be accepted nor

delivered to students. Food and drink are not allowed in classrooms.

CELL PHONE/ELECTRONIC DEVICE POLICY

Mariner High School is committed to not having mobile electronic devices interfere with learning on campus and/or face to face communication with peers. All mobile electronic devices and accessories (cell phones, iPods, mp3 players, handheld gaming devices, headphones, etc.) are to be **turned off, put away, and kept away during the school hours of 7:20-2:00.**

Devices that are seen or heard will be taken and locked up in the Main Office. Headphones in ears or over ears will be taken with the connected (wired or wirelessly) device. ***ALL Mariner staff members enforce this policy – ALL Mariner students are expected to comply. Not complying with staff is considered insubordination; students will be subject to disciplinary action.***

Policy Consequences

1st Offense: Confiscation of mobile electronic device or accessories. **Student** may pick up from Main Office after 2:00 pm.

2nd Offense: Confiscation of mobile electronic device or accessories. Device will be returned to student **BY ADMINISTRATION** with parent/guardian permission **ONLY**. **Student is responsible for contacting parent/guardian about confiscation of device – parent/guardian can then contact administration.**

3rd Offense: Confiscation of mobile electronic device or accessories. Device will be returned to **parent or guardian ONLY AFTER** meeting with student and administrator for completion of mobile device contract.

4th or more Offense(s): Confiscation of mobile electronic device. Device will be returned to parent or guardian of student only. Student will serve one day of ISS.

Continual disregard of policy will lead to progressive discipline.

Any use of a mobile device that violates the privacy of someone else or impacts the academic integrity of a class is prohibited. Students who do such will face disciplinary action.

*Electronic readers (i.e. Kindle, Nooks, etc.) **are acceptable** forms of electronic equipment when used for AQT and textbook or novel reading.*

Electronic reader software on phones, iPod, or MP3 players will not be allowed. Additionally, Mariner staff may make allowances for students to use electronic devices in classes for **educational purposes ONLY**. Listening to music is not an educational purpose. If using devices for classes will be in public spaces (hallways, concourse, etc.), staff must notify administrators regarding activity. **Personal** laptop computers or tablets may be used.

DANCE POLICY

All school rules are in effect at all school dances (dress code, discipline code, etc.). Any student deemed to be dressed inappropriately will not be admitted to the dance. No re-admission once a student leaves the dance. Students and guests may not remain on campus without being in the designated dance area. All bags brought into a dance venue will be searched.

The following dance movements or styles are inappropriate for the high school setting and are therefore not permitted: Lewd or (sexually) suggestive dancing (freaking, dirty dancing, grinding, twerking, etc.), intentional contact with other persons' private areas, dancing with ones back to the other's front, dancing bent over, movements that advocate violence (moshing, slamming, etc.), and movements that threaten student safety. Appropriate and respectful "face to face" dancing is expected.

The school administration and staff chaperones will use their best judgment to identify dance moves or styles that violate these guidelines. If a student is removed from a dance due to a violation of these rules, there will be **NO** refunds. A student, by their choice of attending a dance accepts and agrees to follow these dance guidelines. In addition, if a student purchases tickets and cannot, or chooses not to, attend the dance **NO** refunds will be given. Additionally, if ticket purchases are made and students are late to dance events and not allowed admission, **NO** refund will be given. Students are responsible for knowing admission cut-off times.

Students receiving Mariner administrative permission to attend dances at other schools (in or out of district) are doing so as sponsors of the Mukilteo School District. Any violation of rules at other schools will carry over to Mariner High School; consequences for such actions will apply.

Administration and/or Mariner security will remain present until 30 minutes after dances and school events end. All students **need** to be picked up by this time or will be left unsupervised.

DANCE GUESTS

Non-Mariner guests are allowed for **Homecoming and Prom only** with Admin & SRO approval on a Mariner Guest Form. Guests must be under 21 years of age. Guest Forms will be available prior to dance events and are the ONLY means of gaining guest acceptance. Dates for approval of forms are printed and advertised on the form. Forms that are submitted after the due date will **not** be reviewed. The ticket purchaser (i.e. MHS student) is responsible for informing their guest of dance guidelines.

Everyone must have picture ID to enter the dance.

Flagrant violations of the dance policy will result in students being escorted out of the dance or having the dance be “shut down” or terminated at the time of the problem. No refunds will be issued.

DRESS CODE POLICY

Mariner High School strives to create a positive learning environment for our students and staff. To create a proud and academically professional environment, we have based our dress code on issues pertinent to health, safety, practicality and modesty for all on our campus. **We believe dressing appropriately is an important part of establishing and maintaining a culture of dignity and respect for ourselves and one another.** Clothing students wear should be a positive expression, not a distraction from learning and work. An important part of a student’s high school education is helping each transition successfully into the work environment and student attire should reflect this. Knowing what appropriate attire for various environments is a lifelong lesson.

Students who willingly choose to dress inappropriately will be asked to change. If they do not have any other clothes to change in to, they may be provided with clothing from the school. Otherwise, arrangements must be made for students to go home or for parents to bring clothes to school. Students will not be allowed to attend class if dressed inappropriately. Ongoing issues of inappropriate dress will lead to progressive discipline.

Administrators have the discretion to determine the appropriateness of dress and grooming and to make special exceptions, including for religious or of medical necessity. If a clothing, grooming, or accessory item is in question and not addressed in the policy, Mariner High School administrators will determine if it creates a distraction to the educational process, or appears to be inappropriate in nature, and may prohibit the clothing or attire for the school campus at which time the student must remove or change the item.

The following articles of clothing are not acceptable and may not be worn on campus during the school day:

- Shirts and dresses must have fabric in the front, back, over the shoulders, and on the sides.
- Clothing must cover undergarments
- Fabric covering all private parts must not be see through.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, wood shop, and other activities where unique hazards exist.
- Clothing must not detract from the educational environment.
- Clothing must not advertise and/or promote the use of alcohol, drugs or tobacco products.
- Clothing must not display/depict derogatory remarks or graphics that are disrespectful, racial, offensive, profane, sexual in nature, or gang related
- Clothing items including tank tops must have straps the width of two fingers; armpit openings must not be larger than a width of four fingers (from top of arm pit).
- Clothing items such as shorts, shirts, dresses, or skirts need to be of a length equal to fingertips when arms are held at sides.
- Blankets and stuffed animals **are not acceptable at school.** Students with blankets out will be asked to put them away.
- Clothing items must not include ANY bandana scarves or bandana print (paisley) of any kind. This includes any fabric item used as a bandana to wrap around head, leg, arm, neck, face.
- Clothing must not be gang-related or reflect gang involvement (as determined by school administrators and SRO).
- Hats, hoods, and Durags may not be worn in the school building. (Hats and Durags are to be stored throughout the school day and not seen.) Hats and hoods may be worn outside of the building during the school day.
- Accessories including sunglasses, gloves, belts longer than four inches at waist, rubber bands at the ankles, socks pulled up to knees with shorts, shirts draped around neck, hair picks in hair, and headbands larger than 2 inches wide are not acceptable during the school day or at school related events.
- Jewelry and/or accessories must not include anything with sharp points or metal spikes, items that can be used as weapons or depict weapons, items that depict gangs or gang representation, piercings that may be of danger to self or others, chains that dangle from clothing, handcuffs.
- Personal grooming must not depict or imply gang membership or affiliation—i.e.: notched eyebrows, lines or symbolism shaved in hair.

- Clothing related to the following professional or collegiate sports teams are not allowed. This list may be revised at ANY time during the school year:

Georgetown Hoyas	LA Dodgers	Philadelphia Phillies	Raiders <i>(formerly Oakland)</i>	Chicago Bulls
Cincinnati Reds	Detroit Tigers	Dallas Cowboys	SF 49ers	

Mariner High School ASB sponsors SPIRIT WEEKS and GOLD, BLUE & YOU FRIDAYS throughout the year. **The dress code remains in effect** during these designated times! Reminder: Shorts/Skirts must meet dress code! **No bandanas!**

DRUG FREE POLICY

The use of alcoholic beverages, controlled substances, items purported to be alcoholic beverages or controlled substances, items students pretend are alcoholic beverages or controlled substances, or the possession of such substances or paraphernalia is in violation of district policy and will not be tolerated on school grounds or at any function or activity sponsored or supervised by Mukilteo School District. This includes the sale, transfer, being under the influence of, or showing evidence of having used any illicit drug, alcoholic beverage, controlled substance, look-alike drug/substance purported to be a drug, or misuse of any prescription drug. Disciplinary action will be enforced for such incidents.

LUNCH, FOOD, AND BEVERAGE POLICY

1. Free or reduced lunches are available for students with financial need. Applications for free/reduced lunch are available in the Main Office.
2. Covered beverages with secure lids are permitted in classrooms with teacher permission. Students are allowed water bottles throughout the school.
3. **Food is allowed in the classrooms** with teacher permission.
4. Lunch is on the west end of campus on both first and second floors. Students are allowed access to the Concourse, Library, Nurse, Counseling office, and Career/College Center during lunch **but horseshoe halls and east end hallways, lockers, classrooms and gathering spots are closed.**

PARKING AND VEHICLE USE POLICY

Permits are sold in the bookkeeper's office on a first serve basis with priority given to seniors. Students purchasing permits must show proof of

a valid driver's license, insurance, and vehicle registration. All fees and fines must be cleared before the permit will be issued.

1. Student parking will be limited to students who purchase and display the appropriate permit. This permit provides identification and security resources for vehicles on campus.
2. Permits must be displayed on the rearview mirror, and students must park appropriately in the stalls.
3. Students who park on school grounds (including the Fire Station Lot) without a permit will endure the cost of the permit on the first sighting of parking on school property.
4. Parking permit cost will be prorated to the highest dollar amount after the end of 1st semester.
3. Not complying with the guidelines associated with the permit will result in warnings, fines, loss of permit, towing of vehicle, or other disciplinary action as appropriate. Parking regulations are strictly enforced. Students driving inappropriately on school and/or district grounds will lose parking privileges.
4. Vehicles parked on school property are subject to search by school officials or narcotics detection dogs.

SCHOOL & PERSONAL PROPERTY

During the school year, school related materials are signed out to students which they are expected to take ownership of. If, during the year, the student loses, damages, or destroys any of these materials, they are responsible for the replacement cost of the materials. These materials include, but are not limited to, library books, textbooks, classroom desks and chairs and general school property. The fines incurred will remain on a student's account until paid. All fines must be paid for students to attend formal dances and graduation. No formal transcripts will be forwarded if fines remain on a student's account.

We also expect Mariner students to be good citizens - everyone should take pride in his/her school and help take care of the buildings and grounds by observing the following rules:

1. Use waste cans and trash bins for the disposal of waste materials.
2. Do not mark on the walls, desks, tables, floors, or buildings.
3. Do not abuse school property in any way.

Students are also responsible for appropriate use of other school property: the building, furniture, computers, library, science, and PE equipment. Any loss or damage to school property, whether accidental or deliberate, may require reimbursement for the cost of replacement or repair.

Students must assume responsibility for personal property, sports equipment, and other items brought to school. Such items need to be stored properly or kept with the student. We strongly advise students to not come to campus with large amounts of money or valuable personal items such as iPods, MP3 players, mobile phones, tablets, or other expensive items.

The school is not responsible for damage to, or theft of, students' private property.

TARDY POLICY

MHS holds student accountable to be in class on time. **On time means students are in their seat and prepared to participate in the classroom activities when the bell rings for the start of class.** The teacher records tardiness electronically. Consequences for the first two tardies are at the discretion of the teacher. On the third tardy the teacher will assign a detention and **notify the family of student.**

Failure to serve detentions will result in further disciplinary actions. Habitual tardiness will result in administrative referral. Each tardy referral will be cumulative for the entire school year. Students arriving or missing more than 10 minutes of class time without permission will be marked Truant.

Administration and Mariner teaching staff reserve the right to revise the tardy policy at any time during the school year.

COMPUTER/MSD TECHNOLOGY POLICY

1. All students are expected to follow the MSD Board Policy (2314) for computer use.
2. All use of the technology system must be in support of education and research and consistent with the mission of the district. (This means no personal email, games, personal research, etc.).
3. No use of the system shall serve to disrupt the operation of the system by others.
4. Use of the system to access, store or distribute obscene or pornographic material or any other objectionable material or an illegal nature is prohibited and will lead to school disciplinary, and possible, legal action.
5. The district reserves the right to remove a user account on the system to prevent further unauthorized activity.

BEHAVIOR / MISCONDUCT AND CONSEQUENCES

The district has established three general rules of conduct for students:

1. Students will respect the rights and property of themselves and others.
2. Students will behave in such a way as to create a positive learning environment.
3. Students will respect the health and safety of others.

Individual schools/classrooms may develop more specific rules for students as necessary.

*An * indicates behaviors/infractions defined as "Exceptional Misconduct".*

Consequences normally begin in the classroom and may be moved to the administration as needed.

Exceptional Misconducts result in prescribed consequences by administrators as outlined by the Mukilteo School District.

***Academic Dishonesty:** Plagiarism is the practice of taking someone else's work or ideas and passing them off as one's own. Academic Dishonesty is defined as any action or attempted action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage or disadvantage for any other student. This may include, but not be limited to, submitting work of others represented as the student's own; or assisting another student in doing so; distributing, sharing or receiving completed class assignments/tests; or using unauthorized sources. Cheating on tests, assignments, and/or other schoolwork. Altering own or another's grade(s). (Behavior code: 20)

***Arson/Incendiary devices:** The intentional setting or attempted setting of fire which may include the use of incendiary devices such as a weapon or bomb to start a fire. (Behavior code: 17)

***Bullying:** Unwanted, aggressive behavior that (1) involves a real or perceived power imbalance, and (2) is repeated or has the potential to be repeated over time. In order to be considered bullying, the behavior must be aggressive and include an Imbalance of Power and Repetition. (Behavior code: 14)

***Disruption of School:** Behaviors that disrupt the educational environment and infringe on the rights of others to learn, examples may include: the use of electronic speech such as social media, texting and/or video that occurs off campus when it causes or can be reasonably predicted to cause a substantial disruption to school or a school-sponsored activity; and/or threat of force, violence, or related conduct (e.g., bomb threats), or use of noise (e.g., pulling a false fire alarm); protests/walk-outs or

sit-ins or intentionally causing the disruption or obstruction of any function of the Mukilteo School District. (Behavior code: 13)

Dress Code: Any attire that may be deemed disruptive and/or distracting to the educational environment or does not meet MHS dress code policy is prohibited. Enforcement of the rule will depend on the extent to which students are in violation of it. Dress code will be reviewed with students prior to the beginning of the school year.

***Drugs/Alcohol/Marijuana:** The use of alcohol, marijuana, controlled substances and items purported to be alcoholic, marijuana or controlled substances, or the possession of such substances or paraphernalia is in violation of District policy and will not be tolerated on school grounds or at any function or activity approved, sponsored or supervised by Mukilteo School District. This includes the sale, manufacturing, purchase, transfer, being under the influence of, or showing evidence of (reasonable suspicion of) having used any illicit drug, alcohol, marijuana, marijuana food byproducts, controlled substance, synthetic drugs, look-alike drug/substance purported to be a drug, or misuse of any prescription drug or the misuse of over the counter medications.

Further, students shall not possess, use, transmit, sell, be under the influence of, or show evidence of having used any substances capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior or judgment, other than properly used over-the-counter pain relievers and medications prescribed by a licensed health care provider for an individual student. All medications used at school must meet the requirements of Board Policy and Procedures 3416 and 3416-P.

When it is determined that a student has broken any school rule regarding drugs, alcohol, marijuana and/or any other substances referenced herein, the parent(s) or guardian(s) and the student will be notified that the school is imposing a long-term suspension or expulsion due to exceptional misconduct. For offenses solely involving paraphernalia, the administrator may impose other forms of discipline. A school administrator will schedule a conference with the student's parent(s) or guardian(s).

If drug and alcohol assessment and treatment are a condition for the student to return to school prior to the end of the exclusion, an administrator will review the referral process. The District shall provide, upon request from the student or the student's parent/guardian, a list of resources for counseling. (Board Policy 3442) (Behavior codes: 03, 04, 11)

***Engaging in the Act of Fraud:** Fraud is defined as the wrongful deception intended to result in financial or personal gain and/or as a person or thing intending to deceive others. Conduct of a false nature including, but not limited to, written or electronic means such as: using the name of another person, or falsifying times, dates, grades, addresses, or other educational or personal data. (Behavior code: 09)

***Extortion, Blackmail, and Coercion:** Obtaining money or property by violence or threats, or by forcing someone to do something against the student's will by force or threats. (Behavior codes: 09, 13)

Failure to check in/out of Attendance Office: Students needing to leave school during the day must have prior approval in the form of parent note and must sign out when leaving the building and sign in upon their return.

***Gambling:** Risking something of value in hopes of winning something else of value. (Behavior codes: 09, 13)

***Gang Activity:** Participating in gang activity. "Gang" is a group which: (a) consists of three or more persons; (b) has identifiable leadership; and (c) on an ongoing basis, regularly conspires and acts in concert mainly for criminal purposes as defined in RCW 28A.600.455. Gang activity includes but is not limited to: gang-related apparel and regalia, tagging, gang signs, language; promoting and/or recruiting; showing affiliation, initiation activities, intimidation and/or willing observation. (Behavior codes: 09, 13)

***Harassment (Physical, Verbal, Sexual):** To include, but not limited to, hazing, harassment of a gender, sexual or racial nature, creating a sexually "hostile" environment, bullying, cyber-bullying, verbal threats, situations that cause a disruption to the educational process and/or any other exceptional violation of the District's respect policy. Conduct or communication that has the purpose or effect of substantially interfering with an individual's educational performance, or of creating an intimidating, hostile or offensive educational environment, which may include but not be limited to the following: unwelcome sexually-oriented jokes, innuendoes, obscenities, pictures/posters or any action with sexual connotation that makes a student feel uncomfortable, or any physical or verbal harassing behavior in the school that affects learning and is directed toward an individual based on that individual's gender, race and/or gender identity. See Indecency and/or Intimidation/Threats (Board Policies 2020, 3214 and 3216). (Behavior codes: 13, 15, 16, 18)

***Illegal Activity:** Acts found to be in violation of the law. (Behavior codes: 09, 13)

***Inappropriate Behavior:** Those behaviors that are not suitable or proper for a school setting and impedes the educational rights of others to learn. Examples may include, but not be limited to, physical aggression (hitting, kicking, pushing, spitting and biting); object aggression (throwing, breaking, knocking over objects); and/or verbal aggression (any language verbal or non-verbal, directed at someone in a threatening or harmful manner, which may include obscene gestures). Inappropriate behavior also includes any behavior deemed disruptive to the classroom, instruction, or school overall. (Behavior code 13)

Inappropriate Language: Individuals are to refrain from using profanity and inappropriate language at school (see indecency).

***Indecency:** Use of obscene or profane language either verbal or non-verbal and/or acts of vulgarity, indecent exposure and/or excessive public display of affection. Use of any electronic device for improper or illegal purposes, examples may include, but not be limited to, sexting, the sharing of indecent images, pictures, videos. Students in possession of indecent images of anyone under the age of 18 are considered to be in possession of child pornography. See Harassment (Behavior code: 18)

Identification: Students are expected to ID themselves when requested by a staff member and should be prepared to produce their Mariner ID/ASB card when asked.

***Interference with School Authorities:** Interfering with school personnel in the performance of their duties. This may include repeated failure to comply with or follow reasonable requests by law enforcement teachers and/or staff. This may also include, but is not limited to non-compliance, defiance, disrespect and/or making false official statements. (Behavior code: 12)

***Intimidation/Threats:** Conduct or communication that (1) is intended to be harmful, humiliating or physically threatening and (2) shows hostility toward a person or persons which may include both verbal and non-verbal communication including “posturing”. See Harassment (Behavior code: 16)

***Intimidation of School Authorities:** Interfering with school personnel by threatening them during the performance of their duties, which may include both verbal and non-verbal communication including “posturing”. (Behavior codes: 09, 13)

***Inappropriate/Malicious Use of Electronic Information Systems:** (Board Policy 2314) See “Acceptable Use of Electronic Information Systems” section. (Behavior codes: 09, 13)

Negligent Driving: Driving in a manner which indicates a reckless disregard for the safety of others, self or property at school.

Off Campus Violation: Students must remain in the academic areas and walking areas of school after their arrival at school each day. Students in the parking lot, or other “non-academic” area, face consequences. In order to access their vehicles, students must obtain a Parking Lot Pass from the attendance office or administration; otherwise they are to remain out of the parking lots.

Out of Class without a Pass: Any student out of class must have a signed hall pass from a staff member. This includes teacher assistants and all Leadership/ASB students.

***Physical Injury/Fighting/Assault:** Causing, or attempting to cause, physical injury or behaving in such a way as could reasonably cause physical injury to any person. This would include fighting, instigating a fight and/or assault, and/or encouraging a fight in any manner including congregation, video recording, planning a fight, being a willing observer and/or failure to reveal prior knowledge of a fight to an administrator/designee. (Behavior codes: 05, 06, 07, 09, 10, 13)

Publications Postings/Distribution: (School or Non-School) All posters and publications must receive approval from the principal or asst. principal prior to distribution or posting, and the author or sponsoring group must be clearly identified.

Repeated Misconduct: A student that repeatedly fails to comply with district policies and/or school rules or fails to follow reasonable staff requests will face consequences for their repeated misconduct.

Skates, Skateboards, In-Line Skates, & Scooters: These items are disruptive and present a safety hazard. They are not to be used in the school or on school grounds at any time. Students who use them as transportation are to get off them or remove them prior to campus and store them in lockers or office during the day.

Tardy to Class: A student is tardy when he/she is not in their classroom at the end of the passing period. Tardiness of more than 10 minutes is a truancy or absence.

***Technology Misuse:** Using any school technology system in an inappropriate manner as defined in the Student Rights & Responsibilities booklet.

***Theft:** Taking, removing and/or being in possession of District property or the property of others without permission. (Behavior code: 19)

***Threatening Behavior:** Verbal or written threats to students or staff, intimidation or interfering with school personnel in the performance of their duties. See District R&Rs concerning Intimidation and/or Interference.

***Tobacco/Vaping/Juuling:** Possession, use, distribution or sale of tobacco products. Tobacco includes, but is not limited to, cigarettes, cigars, lighters, snuff, smoking tobacco, smokeless tobacco, nicotine, nicotine-delivering devices, including but not limited, to electronic cigarettes and/or tobacco accessories, vaping and vaping products, juul, e-cigarette and/or pod-style devices. (Board Policy 4335). (Behavior code: 02)

***Trespass:** Being present in an unauthorized place or refusing to leave when ordered to do so or the unauthorized entry into the District computer and/or record systems (ex: hacking into a computer). Being on school district property or at school sponsored activities, without administrator permission, while on suspension/expulsion from school and/or violating a no-trespass order. (Behavior codes: 09, 13)

Truancy (skipping, cutting): Any absence that is not excused within 2 days and any unexcused tardy over 10 minutes are considered as truanies or skipping class. Truanies are commonly referred to as unexcused absences. Truanies are not school-related, prearranged or authorized absences. There are disciplinary consequences for truanies.

***Vandalism:** Causing or attempting to cause damage to personal and/or school or district property, including School District websites or media sources. (Behavior code: 17)

***Weapons:** Possession of a firearm, facsimile or any other object that can reasonably be considered a weapon. This includes items possessed or brought to school, on a school bus and/or a school/booster club approved and/or sponsored event. A weapon is defined by School District policy, includes but is not limited to: handguns;

shotguns/rifles; multiple firearms; other firearms as described below, and/or other dangerous weapons as described below.

- **Dangerous Weapons:** anything used as a weapon not classified as a firearm. Possession of a "dangerous weapon(s)" on public school premises, transportation or facilities used by a school constitutes grounds for expulsion. Appropriate school authority shall notify law enforcement and parent/guardian. Examples include pepper sprays, mace, chains, pipes, razor blades, knives, daggers, nun-chu-ka sticks, throwing stars, air guns, sling shots, stun guns/tasers; sand clubs or metal knuckles, or spring-blade knives, gravity knives, practice_knives_or other knives as described in RCW 9.41.250.
- **Firearms:** Possession of a firearm facsimile or any other object that can reasonably be considered a weapon. This definition includes any weapon that will or is designed to expel a projectile by the action of any explosive, including, but not limited to, fireworks/crackers, paintball guns, airsoft guns and ammunition. Students who violate the firearms provision of District Policy 4315 and RCW 9.41.280 are subject to a minimum of one calendar year expulsion, with possible case-by-case modifications by the Superintendent or designee, and notification of parent/guardian and law enforcement. (Behavior code: 08)

Willful Disobedience/ Insubordination/Interference with or Intimidation of School Authorities: Students are expected to comply with the request of any staff member, including para-educators, custodians, cooks, secretaries, and substitute teachers. Willful disobedience includes continual disrespect, failure to follow reasonable staff requests and/or failure to ID oneself to a staff member when requested to do so.

Further clarification of terms, consequences, and exceptional misconduct is provided via District Policy and in the District "Student Rights and Responsibilities" Handbook, available to students and parents on the first day of school and at the District Office.

Civil and Legal Rights of Students in Disciplinary Action

The consequences for any offense may vary depending upon the nature of the offense and any extenuating or exceptional circumstances. If law enforcement authorities are contacted, they may take action separate from the school. Any student, parent or guardian who is aggrieved by the imposition of discipline or short-term suspension shall have the right to an informal conference with the building principal. This must take place within three (3) days. Long term suspensions must be appealed through the District Hearing Officer. Requests must be made in writing within three (3) days.

Administrator Referral: When student behavior is serious in nature or repeated attempts by the classroom teacher to change the behavior have not resulted in needed changes, the teacher will refer the student to the administration. The administrator will then take appropriate action based on the individual student and the circumstances presented. The possible consequences may be prescribed:

1. **Detention:** Students may be assigned an hour of detention after school. A student's failure to report and/or comply with established rules will result in additional consequences being assigned to the student such as ISS or STS.
2. **Time Out:** Teachers may send a student to the time out area for a period when their behavior interferes with the learning environment. After 3 referrals by the

same teacher or five times in a semester they may be assigned discipline consequences.

3. In School Suspension (ISS): Teachers may send work for the student to do while serving in school suspension. If student is misbehaving, then student will be sent home for the remainder of days or additional days.

4. Short Term Suspension (STS): Student is removed from regularly scheduled classes and all school related activities from one (1) up to/and including ten (10) school days. This is an off-campus suspension.

5. Long Term Suspension (LTS): Student is removed from regularly scheduled classes and all school related activities for eleven (11) up to/and including ninety (90) school days. This is an off-campus suspension.

6. Expulsion: Permanent removal from all educational opportunities in the Mukilteo School District. An emergency expulsion may be imposed at the time of an expulsion. This authorizes immediate removal of the student from all Mukilteo School District properties.

Search and Seizure: A student and his/her personal property, locker and/or automobile are subject to search by school officials if an individualized reasonable suspicion exists that the search will yield evidence of a student's violation of the law or school rules governing student conduct. The principal or assistant principal shall have an additional administrator or staff member present during the search.

- Any student search must be reasonably related to the discovery of contraband or other evidence of a student's violation of the law or school rules. For the purpose of this policy, "contraband" means items, materials, or substances that are prohibited by law or district policy, including but not limited to, controlled substances, alcoholic beverages, tobacco products, or any object that can reasonably be considered a firearm or weapon.
- Staff shall conduct searches in a manner which is not excessively intrusive in light of the age and sex of the student and the nature of the suspected infraction.
- Staff may only search a student's automobile if it is parked on school property.
- If a student refuses to cooperate with any search, the student may be disciplined for failing to cooperate with and following directives of a school administrator.

Drug/Alcohol Detection Dog Search

- No student shall be subject to a search by a drug/alcohol detection dog unless there is an individualized reasonable suspicion that the student is under the influence or in possession of a controlled substance or alcohol.
- Canine detection inspections, however, may be used before, during and after the school day and at school events, for general campus inspections including but not limited to classrooms, students' lockers, gym lockers, desks, school parking areas and automobiles parked on school property. Any such inspections will be conducted in the presence of school personnel by a properly trained and certified dog and dog handler.

Drug/Alcohol Screen Test

- No student shall be subject to an alcohol/drug screen test including, but not limited to, an Alco Screen/saliva/drug test stick or breathalyzer unless there is an individualized reasonable suspicion that the student is under the influence of a controlled substance or alcohol.
- If a student refuses to cooperate with the administration of a drug/alcohol screen test, staff may proceed with appropriate discipline based on all other available evidence.

Strip Search

- No student shall be subject to a strip search or body cavity search by school staff. “Strip search” means having a person remove or arrange some or all of his/her clothing so as to permit an inspection of private areas, body cavities, or undergarments of the person.