



Dear Parent/Guardian,

Thank you for your interest in our program. This packet of information will tell you more about the program and the enrollment process. Children must be age 3 or 4 by August 31st of the current school year. Children who turn 3 after August 31st are eligible to apply for ECEAP if they have received early intervention services.

Enrollment into ECEAP is based on a prioritization system that includes age, income, and various risk factors.

ECEAP Preschool:

- Classes: Monday – Thursday (AM and PM)
- Parents provide transportation
- Education: Individualized for Kindergarten readiness
- Health & Nutrition: Health screenings & hot lunches.
- Family Services: Parent education, resources/ referrals
- Parent Involvement: Volunteering and family activities

Enrollment Information

All documents must be submitted with the application.

- Child's immunization/shot record
- Birthdate Verification
- Proof of all annual income (Tax Forms; W-2s; current pay statement; statements from TANF; SSI or Child Support).

We look forward to having your family in our program. If you have any questions, please call us any time.

Thank you,

Kim D. Parker
ECEAP Director
Email: Parkerkd@mukilteo.wednet.edu

**No transportation is provided.
Before and aftercare is not provided.**

Class times, Location and Contact information

Rooms	Morning	Afternoon
Red	8:40 – 11:35	12:45 – 3:40
Yellow	8:55 – 11:50	1:00 – 3:55
Green	9:10 – 12:05	1:15 – 4:10
Blue	9:25 – 12:20	1:30 – 4:25



	425-356-1312
	3616 South Road Suite C4 Mukilteo, WA 98275
	www.mukilteoschools.org
	MukilteoECEAP@mukilteo.wednet.edu

For the latest information about the program, please visit our website: www.mukilteoschools.org , click on Programs and then click on [ECEAP](#).

FREQUENTLY ASKED QUESTIONS

What are the income guidelines?

- The program is for families who meet 36% of the State Median Income. The chart below is only for reference. Parents will need to complete an application interview to ensure that families qualify for the program based on age, income, and various factors.
- A limited number of spots are available for 4-year-olds who are slightly above the income guidelines.

2022 ECEAP Income Eligibility Levels

State Median Income (SMI) – Effective for ECEAP **April 1, 2022**

Annual Income	Family Size	13% SMI	36% SMI	50% SMI	85% SMI	100% SMI
	1	\$7,312	\$20,248	\$28,122	\$47,807	\$56,244
	2	\$9,561	\$26,477	\$36,774	\$62,516	\$73,548
	3	\$11,811	\$32,707	\$45,426	\$77,224	\$90,852
	4	\$14,062	\$38,940	\$54,084	\$91,943	\$108,168
	5	\$16,311	\$45,170	\$62,736	\$106,651	\$125,472
	6	\$18,561	\$51,399	\$71,388	\$121,360	\$142,776
	7	\$18,982	\$52,566	\$73,008	\$124,114	\$146,016
	8	\$19,404	\$53,733	\$74,630	\$126,870	\$149,259
	For each additional family member add:	\$421	\$1,166	\$1,620	\$2,754	\$3,240

How do I enroll my child?

Complete and return the application along with required documents. You will then be contacted for an appointment if you qualify or if we need additional information.

What happens when the program is full?

Children are placed on a prioritized waiting list and spaces are filled from this list as room becomes available. Parents will be contacted when there is an opening.

When will my child attend (days & times)?

When children are enrolled, parents will be able to choose the morning or afternoon session (until rooms are filled). Once the program is full, parents will be given the next slot available. Classes are held Monday – Thursday.

Eligibility Documents:

Age Verification (Bring one)	
<input type="checkbox"/> Adoption papers <input type="checkbox"/> Birth certificate <input type="checkbox"/> Child Profile <input type="checkbox"/> Court documents <input type="checkbox"/> Foster care authorization letter <input type="checkbox"/> Government document with birth date <input type="checkbox"/> IEP (Individualized Education Program)	<input type="checkbox"/> Immunization record (CIS or online Child Profile) <input type="checkbox"/> Medical card or records <input type="checkbox"/> Medical record of birth <input type="checkbox"/> Passport or visa <input type="checkbox"/> Paternity affidavit <input type="checkbox"/> Permanent resident ("green") card <input type="checkbox"/> School records <input type="checkbox"/> Other _____
Legal Guardianship – if not biological parent (Bring one)	
<input type="checkbox"/> Adoption papers <input type="checkbox"/> Benefits letter showing guardian receives benefit on behalf of the child (TANF, food stamps, etc.) <input type="checkbox"/> Birth certificate <input type="checkbox"/> Court order <input type="checkbox"/> Foster care record <input type="checkbox"/> Guardian's income tax return listing child (1040) <input type="checkbox"/> In loco parentis <input type="checkbox"/> Insurance documents stating the relationship	<input type="checkbox"/> Legal will, describing the relationship <input type="checkbox"/> Letter from social worker, school personnel, lawyer, religious leader, or mental health professional <input type="checkbox"/> Passport or visa <input type="checkbox"/> Records from DSHS that show guardian as contact for the child <input type="checkbox"/> Records from school, hospital, clinic, other public health, or social service agency <input type="checkbox"/> Written agreement signed and dated by parent and person assuming custodial responsibility <input type="checkbox"/> Other _____
Family Size (Bring one)	
<input type="checkbox"/> Benefits letter (TANF, SSI, etc.) <input type="checkbox"/> Court or legal document <input type="checkbox"/> Foster care grant <input type="checkbox"/> Rental/Housing Document	<input type="checkbox"/> Provider One website <input type="checkbox"/> School records <input type="checkbox"/> Tax records from previous year (1040) <input type="checkbox"/> Other _____
ALL Household Income (Bring all that apply)	
<input type="checkbox"/> Benefits letter <input type="checkbox"/> Child support order <ul style="list-style-type: none"> ○ For support paid, also view receipts, copy of canceled checks or pay stub showing deduction. <input type="checkbox"/> College financial aid award letter, and college tuition and fees <input type="checkbox"/> Foster care authorization letter <input type="checkbox"/> Military Leave and Earnings Statements <input type="checkbox"/> Pay stubs for 12 months <input type="checkbox"/> Retirement payment statement <input type="checkbox"/> Self employment income statement (IRS Form 1099 or Form K-1) <input type="checkbox"/> Social Security (OASI or SSDI) statement	<input type="checkbox"/> Spousal maintenance ("alimony") award letter, court order, DCS statement, copy of check, or signed statement from payer. <input type="checkbox"/> Supplemental Security (SSI) statement <input type="checkbox"/> TANF (Temporary Assistance for Needy Families) award letter <input type="checkbox"/> Tax records from previous year (1040) <input type="checkbox"/> Unemployment Insurance <input type="checkbox"/> W-2 form from previous year (IRS) <input type="checkbox"/> Worker's Compensation (L&I) <input type="checkbox"/> Tribal Income (taxable) <input type="checkbox"/> Written statement from employer, as last resort <input type="checkbox"/> Written statement from parent, as last resort <input type="checkbox"/> Other _____
Early Intervention Services	
<input type="checkbox"/> Exit/transition forms from Early Head start, Birth to three home visiting program, Eclipse, ESIT or Part C IDEA from another state	
Other forms (Providing during enrollment)	
Statement of Circumstance	<ul style="list-style-type: none"> • Families with zero income or very limited income (annual income under \$10,000.00) will complete a statement to explain how their basic needs are met. • This form may also be used at other times when a family may need to complete a statement regarding their eligibility (household, income, separation, etc).
Statement of Family Size	<ul style="list-style-type: none"> • Families with no other documentation of family size may complete this form for verification purposes.
Statement of Income	<ul style="list-style-type: none"> • Families with no other documentation of income may complete this form for income verification purposes. List each month separately. All 12 months must be included.
Other information that may need to be documented	<ul style="list-style-type: none"> • If a single parent, is there a parenting plan with shared decision making? Does the other parent agree to and support the child begin enrolled in ECEAP? • Adults older than the age of 18 years old can only be part of the household if you are providing more than 50% of their expenses. • If income has been changed, the use of monthly income can be used for eligibility IF the loss of income was unexpected.