

MUKILTEO SCHOOL DISTRICT

MONTHLY REPORT

June 2017

ELEMENTARY EDUCATION

ACTIVITIES: **CHALLENGER:** The PTA sponsored a Family Night at the Imagine Children's Museum. Families were able to attend the museum free of charge and enjoy the educational exhibits. The spring concert was highlighted with performances by the Violin Club and the 4th grade students playing the recorder. Field Day was a two-day event that was well organized and successful due to the support of school and community volunteers. The end-of-the-year slideshow is a tradition at Challenger, and gave staff, students and parents an opportunity to review all of the amazing events of the school year. ... **COLUMBIA:** Fifth graders attended outdoor education camp at Camp Killoqua. Teachers collaborated on student placements for 2017-18. Fourth graders presented a wax museum of biographies of people who have made significant contributions throughout American history. Students and parents attended various end-of-the year celebrations and activities such as awards assemblies, presentations in the Nature Trail from a Mukilteo Naturalist, board game design and play for 5th grades, field days, the Endeavour and Columbia Fun Run, and 5th grade celebration day. ... **DISCOVERY:** The school administration and leadership team worked to develop and finalize schedules, interventions, and professional development for the 2017-18 school year. With the growth in student academic achievement, it was imperative for the building as a whole to begin planning early to sustain the momentum. Discovery also had its year-end carnival, which was a huge success. Students are excited to see that the new multipurpose room that is almost completed. ... **ENDEAVOUR:** Staff members participated in a training focused on meeting the needs of students with autism (in preparation for the new Elementary Connections program beginning in the fall). A Sno-Isle librarian visited classes to share information about summer programs at the public library. Intermediate students combined with students from Columbia for the annual Fun Run (from Columbia to Endeavour). Fifth graders participated in a special completion ceremony and celebration to honor finishing elementary school. At the ceremony, each student shared a small portion of their personal mission statement that they have worked on throughout the year. ... **FAIRMOUNT:** The month kicked off with the school-wide barbecue lunch followed the next day by the preview for kindergarten parents. An ice cream social for all 3rd through 5th grade students celebrated the completion of the Smarter Balanced Assessment testing. Special activities included several groups going to the zoo or beach/ferry and moving up ceremonies for all 5th grade and kindergarten friends. To celebrate year's end, the entire

student body enjoyed watching a year-in-review video and participating in the school-wide assembly. ... **HORIZON:** Field trips to the beach, bowling alley, and the Pacific Science Center were packed into the last month of school. Parents learned about the resources in the community to support summer reading and met with teachers to get ready for the start of school in September. ... **LAKE STICKNEY:** Kindergarteners learned about reptiles and then saw live reptiles with a visit from The Reptile Man. The 2nd graders learned about where water comes from, compared water-use behaviors, and participated in a water-conservation game during a Water You Know presentation by the City of Everett. The 5th graders celebrated the end of elementary school with a picnic/barbecue and a celebration recognizing each student for their leadership. With the support of their teachers, the 5th graders organized and hosted the school's first field day by leading the activities for the kindergarten through 4th grade students. ... **MUKILTEO:** The 5th grade celebration included breakfast made by parents, a slide show, and a fun trip to the beach. The spring carnival included food trucks, cake walks, games, and fun for all. Leadership notebook day was a huge success. Parents joined their kids for lunch and sharing of their leadership notebooks. First grade students went to the zoo and 2nd graders went to the aquarium. Kindergarten and 2nd grade also had a musical performance. ... **ODYSSEY:** Grade-level teams reviewed performance data as a part of the building School Improvement Plan review and also discussed curriculum implementation and recommendations for next year. The Sno-Isle public librarian made presentations to each grade level to share summer reading program options. In a year with many staff changes, the school also compiled a master list of building and grade-level curriculum extensions, activities, projects, and traditions in order to insure continuation of important elements of school culture. Staff and students pulled off a surprise assembly to say farewell to the building principal. The event included spectacular performances by each grade-level team. End-of-the-year celebrations included a fun run, staff versus 5th grade kickball game, an evening 5th grade celebration, all-school field day event, and a sing-along assembly. ... **OLIVIA PARK:** The school hosted the spring band/orchestra concert. Many students were brave enough to perform solos. The PTA hosted a wonderful Hawaiian dance party and attendance was incredible. The garden was also open and every student who attended received a free book, which was donated by Page Ahead. Students earned a free ticket to an Aqua Sox game by reading books in their classroom and at home. The last week of school was filled with field day, public library presentations regarding summer reading, and the staff/student hockey game. ... **PICNIC POINT:** The school had a busy ending with choir concerts and awards assemblies. An open house was held for incoming families and students who were joining the autism classrooms to become more comfortable with the change of building next year. The staff participated in a training on autism to become familiar with how to support the new autism program in the fall. ... **SERENE LAKE:** The school began the month with its annual carnival, which is a fun community event thanks to the PTSA. Several grades enjoyed field trips to the zoo and Mukilteo Lighthouse Beach Park. The 5th grade students were acknowledged with a year-end celebration of arts and crafts, sports, and other fun-filled choice activities, as well as a promotion assembly that recognized their efforts. Field Day was a hit as well as a talent show featuring students in 3rd through 5th grades.

SECONDARY EDUCATION

HIGH SCHOOL: **ACES:** The school had its final assembly to honor graduating seniors. The seniors also presented the outgoing principal with a speech and gifts. ACES graduation featured 46 graduates. The gym was packed, scholarships were awarded, and overall, it was an excellent celebration. ... **CAREER AND TECHNICAL EDUCATION (CTE):** Several CTE teachers piloted a new industry-vetted skills assessments that provides certificates of completion for students and growth measures for teachers. CTE program enrollment is strong and expanding in some schools next year, primarily in the areas of STEM and computer programming. Many teachers will spend the summer developing curriculum and attending workshops, conferences, and classes in preparation for next fall. ... **KAMIAK:** The master schedule work for the 2017-18 school year was completed. Student events were appropriately dominated by senior activities, including prom, senior recognition, senior breakfast, senior barbeque, the farewell assembly, and finally, graduation. Each event was conducted with proper pomp and circumstance and qualified for fond memories worthy to revisit at future Class of 2017 reunions. ... **MARINER:** The month celebrated seniors and their accomplishments. Events began with a beautiful senior breakfast at Lord Hill Farms in Snohomish. Later in the week the Mariner staff hosted a senior barbecue on campus. That was followed by the graduation parades at Voyager and Explorer. On the final day seniors were on campus, the school had a graduation rehearsal followed by a senior farewell assembly, which culminated with a “tunnel walk” where all Mariner staff sent the seniors off with a farewell. ... **SNO-ISLE TECH SKILLS CENTER:** June at Sno-Isle TECH involved several celebrations of current students’ accomplishments as well as orientation meetings for incoming students and parents. The school also had several students compete at the National Skills USA competition in Louisville, Kentucky, representing Culinary Arts, Precision Machining, and Aerospace Manufacturing.

MIDDLE SCHOOL: **EXPLORER:** The band participated in the Ocean Shores Flag Day Parade. The 8th grade celebration was held at Mariner. After the ceremony, the school hosted a celebration at Explorer for the 8th grade students. The music departments held their year-end concerts. An awards ceremony was held for the 6th and 7th graders and the annual talent show was held in the afternoon. ... **HARBOUR POINTE:** The last week of school was full of fun activities. Students received their yearbooks while enjoying a barbeque lunch with their friends. There was an all-school field day event where students enjoyed many activities and social time. All three grade levels had awards assemblies and many students were recognized for academic excellence, citizenship, and demonstrating a growth mindset. The 8th graders enjoyed a nighttime family social and student-only party, where they had one last time together to celebrate. The school talent show was held on the last day of school where over 30 students danced, sang, played instruments, and did funny skits. ... **OLYMPIC VIEW:** The school had its 8th grade celebration three weeks earlier than normal. This was necessary because the gym demolition was to begin as soon as possible after school was out. The end-of-the-year awards assemblies were done by grade-level and held in the commons/cafeteria. Everyone was patient and understanding and the year

ended successfully. Staff and students look forward to using the new facility in the fall. ... **VOYAGER:** June was a month of culminating events. The school began with a parent dinner and showing the movie *Screenagers*, which highlights the effects of the digital age on students. The 8th graders went to Tillicum Village for their 8th grade trip. Each grade had an awards assembly. The final event was the school's annual talent show.

EXTENDED FIELD TRIPS: **KAMIAK: Leadership** – Twenty-six students will attend Mt. Triumph Leadership Camp at Cispus Learning Center in Randle. They will attend one of two sessions offered, either July 12 to 17 or July 18 to 23. They will travel by bus and stay at housing provided by the center. No days of school will be missed. ... **MARINER: Leadership** – Thirty-two students will attend Mt. Triumph Leadership Camp at Cispus Learning Center in Randle. They will attend one of two sessions offered, either July 6 to 11 or July 12 to 17. They will travel by bus and stay at housing provided by the center. No days of school will be missed. ... **Varsity Cheer** – Thirteen varsity cheer team members will attend a cheer camp at the University of Puget Sound in Tacoma from July 19 to 22. They will travel by District vans or a parent will transport them, and will be staying in assigned residence life housing at the University of Puget Sound. No days of school will be missed. ... **OLYMPIC VIEW: Leadership** – Twenty-eight students will attend Cascade or Columbia Leadership Camp at Cispus Learning Center in Randle. They will attend one of two sessions offered, either August 9 to 12 or August 13 to 16. Parents will provide transportation and students will stay at housing provided by the center. No days of school will be missed.

TEACHING AND LEARNING

CURRICULUM AND PROFESSIONAL DEVELOPMENT: **MENTOR TEACHER:** An additional mentor teacher was added to provide additional support to new teachers in Mukilteo. ... **COMMITTEES:** The Geometry Committee came to agreement on continuing to develop curriculum materials and to continue screening potential published curriculums in 2017-18. The Algebra 1,2 committee created a plan for piloting and evaluating College Preparatory Math and Eureka math curriculums from September to December 2017. ... **TRAINING:** Staff members attended a workshop on trauma-informed practices by Kristin Souers. The department has contracted with Souers to provide a half-day session to all elementary teachers during the August 30 TRI day

SPECIAL EDUCATION: A special education consultant gave a presentation to the Endeavour staff about the needs of autistic students to support their new autism program. ... A discussion was held at Fairmount about inclusion of special education students in the regular education classrooms. ... Thirteen Community-Based Transition Center (CBTC) students graduated and many of them were ready to begin paid employment outside of the school setting. ... The Director of Special Education met with all buildings to listen to needs and gather feedback on goals.

ASSESSMENT AND PROGRAM EVALUATION: The preliminary results of the Smarter Balanced Assessments and information about the world language proficiency exams were summarized and distributed. ... The graduate follow-up surveys for the classes of 2012, 2014, and 2016 were updated and distributed. ... Staff helped create a cultural competency survey for educators.

CATEGORICAL PROGRAMS: English Language Learner summer school teachers were trained for three days in curriculum with a heavy focus on Guided Language Acquisition Design (GLAD) strategies. ... Staff met with four private schools that will have School District students attending their programs to develop tutoring programs for those students who may be struggling. ... Teachers and classified staff were hired to provide eight classrooms of Jump Start to Kindergarten program at Olivia Park/Discovery, Horizon, and Challenger elementary schools. Training was provided for these teachers and students were invited to attend.

SUPPORT SERVICES

CAPITAL PROJECTS: **LAKE STICKNEY:** Work continues to refine the operation of the heating and ventilating system. The solution for high noise levels and the replacement of the ground source heat pumps was in design and will be installed this summer. Completion of the details for final acceptance of the project are underway. The punch list is 99% complete. Warranty items include refinement of the lighting controls, replacement of the upper parking lot light fixtures, and the repair of the lighting panel that controls the track-mounted fixtures by the music room. ... **PATHFINDER KINDERGARTEN CENTER:** Construction continues to be on schedule for substantial completion by the end of July. Major interior work included installation of the elevator, low-voltage cabling for Internet and phones, power to all mechanical equipment, casework in the classrooms, and laying ceramic wall tile, wood wall panels in the indoor play areas and imaginative wood decoration in the stairwells, and rubber flooring on the second floor. Major exterior work included installing exterior structure for metal siding and beginning installation of metal panel siding, completion of masonry work, installation of irrigation controllers and piping; and installation of the play areas. ... **MARINER GIRLS LOCKER ROOM:** Schematic design meetings have concluded with a room layout that allows the room to serve only PE or to allow a visiting girls team to have privacy, that gives the girls an equitable number of lockers as the boys, and that provides privacy toilet rooms and showers. The design will be presented to the Board in August. ... **FISCAL:** The Fiscal Coordinator has been processing requisitions for Pathfinder, Olympic View, Discovery, and various capital levy-related projects that include furniture, curriculum, site-required purchases, and the delivery details for all.

FACILITIES: **DISCOVERY:** Exterior painting was completed. The gym acoustical wall board, ceiling tiles, and flooring have been installed. Work was underway to remodel the old kitchen into a storage room for custodial equipment and other school supplies. Furniture has been ordered for the nutrition service staff and PE teachers. ... **OLYMPIC VIEW:** Installation of the

exterior canopies and the trash enclosure continues and exterior painting was underway. Curbing for the drop off and pick-up area was poured. PE lockers were installed and the gym floor was in, sealed, and painted. Equipment and furniture has been ordered. The demolition and abatement sub-contractor began the removal of the old gym and locker rooms and decommissioning of the portables was also underway. ... **PORTABLE INSTALLATIONS:** At Explorer, the fire alarm system, Sonitrol, and data were installed. At ACES, a pre-construction meeting was held to coordinate the move out and preparation for abatement and demolition. ... **PARKING LOTS AND TRAFFIC IMPROVEMENTS:** The District will complete several projects this summer. Parking lot rehabilitation, including curbs, seal coat, and striping, were scheduled at Olympic View and Discovery. Traffic improvements were planned at Olivia Park, Horizon, and Picnic Point. District Support Services Center (DSSC) staff met with the City of Everett to discuss the possibility of reducing some wetlands and the existing wildlife corridor to expand the bus parking lot to accommodate our growing fleet. ... **GROUNDS:** Staff members aerated and performed irrigation repairs on the sports fields and cleaned out blackberries at Challenger, ACES, and Sno-Isle TECH Skills Center on the slopes of the detention ponds. ... **MAINTENANCE:** Staff have been working with the Technology Services Department to improve the air filtration system for the data center at the District Office. Pollen and fine dust are getting into the space and damaging equipment. Projects to accommodate program changes were being planned and scheduled throughout the District. ... There were 312 work orders completed in May: 56 electrical, 7 safety/security, 42 plumbing, 62 doors and locks, 57 HVAC, 33 carpentry, 9 Nutrition Services, 12 painting, 2 building envelope, and 32 grounds. ... Preventative maintenance completed this month were several of the emergency eye wash and showers throughout the District. ... **CUSTODIAL:** Head custodians attended a regional mini-conference for Washington Association of Maintenance and Operation Administrators (WAMOA) members in Everett with the custodial supervisor. ... **WAREHOUSE:** Nearly 3,500 boxes were sent out for upcoming moves to relocate 60 teachers and eight Special Education programs across the District.

PUBLICATIONS: PRODUCTION: The color machine was busy with end-of-year printing, including student award certificates for athlete participants, student achievement certificates, and student character trait awards. The school year has just been completed, but the department was already processing orders for next year. Several items for the first day packets were printed and 146 orders for classroom use ordered by teachers for September were shipped. Student take-home pocket folders were sent to five elementary schools.

TRANSPORTATION AND SAFETY: The Director of Transportation and Safety co-presented at the Leadership Institute at the annual Washington Association of Pupil Transportation conference in Pasco. The new lead mechanic attended to support his transition into leadership. ... **YEAR END:** June was cleaning month for the department. Drivers give their assigned buses a thorough cleaning inside and out as a part of the preventive maintenance checklist. All spare buses received the same level of cleaning by drivers working summer school. ... **SUMMER SCHOOL:** The department prepared 25 summer school routes. The first summer school route began on June 26 and some routes will continue until school starts in

the fall. ... **FUEL:** The average cost of diesel was 16% higher than last year and unleaded fuel was 12% higher. ... **MCKINNEY-VENTO:** The department transported 636 students throughout the year, with 448 active when the school year ended. That was a 5% increase of students throughout the year and a 14% increase in students active at the end of the year. ... **SHOP:** The replacement of analog two-way radios to digital radios began the day after school was out. Summer school buses were the first to have the new radios installed to help test the system and work out any bugs before the start of school.

BUSINESS SERVICES

BUSINESS OFFICE: **FINANCE:** Most of the work involved finalizing the 2017-18 General Fund, Capital Projects, Transportation Vehicle Fund, ASB, and Debt Service Fund budgets. On-site inventory was completed, as well. ... **PAYROLL:** Staff members have been busy communicating with staff and working closely with the benefit committee to prepare for the upcoming benefit changes. Payroll staff processed contracts for retiring and resigning administrators.

NUTRITION SERVICES: **BUDGET:** In June, the department saw average daily lunch meal counts increase compared to June 2016. Breakfast meal counts increased by 2,000 year-over-year. Breakfast counts are now up over last year by 6,000 and lunch counts came in almost 8,000 less. With the snow days figured in, however, the department would have finished slightly up year-over-year. ... **SUMMER FEEDING:** Summer feeding at Sno-Isle TECH Skills Center started on June 26, which was also the last day of the school year. The department also provided food for a local soccer camp. Summer school nutrition service starts on July 10. ... **PROMOTIONS:** The fresh fruit and vegetable program at Horizon provided students with kiwi, watermelon, and grapes over the three weeks. The department celebrated the year end with barbecues at all elementary schools, and provided grilled hot dogs, watermelon, and popsicles for all students during their regular lunch periods. The department also continued to offer a rotation of ethnic recipes, including a beef tornado as a featured item at Mariner. The homemade salsas continue to be a hit with the students.

TECHNOLOGY

TECHNOLOGY SERVICES: Information Technology Infrastructure Library (ITIL) Group 3 began, seven staff members will participate. ITIL® Foundation certificate is for candidates who want to learn about service management as a practice and gain an awareness of the key principles and models in the ITIL service lifecycle. Staff members continued planning to move to a centralized service (Help) desk model where all staff will have a single point of contact to receive support.

TECHNOLOGY OPERATIONS: Work began on several summer projects for various upgrades and hardware replacements. Staff members supported several end-of-school-year tasks and

procedures to support staff and the safekeeping of District technical equipment and resources. Staff negotiated and initiated some annual contract renewals such as Adobe software, Blackboard, etc., and provided support for recovery planning due to the Columbia Elementary fire incident. Staff worked with Capital Projects staff on several construction projects, as well as the planning, ordering, and receiving of equipment for projects that will be completed this summer. Staff also planned for and ordered new replacement devices for elementary schools to be installed by October.

TECHNOLOGY INTEGRATION TEAM: Staff members attended the International Society for Technology in Education (ISTE) conference to collaborate, network, and learn from other professionals in educational technology. Josh Benedict, Director of Technology Integration, attained his Certified Education Technology Leader (CETL) certification by mastering the knowledge and skills to create an effective 21st century educational environment that provides leadership, vision, and manages technology and support resources. The educational technology team worked closely with teachers during staff trainings to provide technology tools to support instruction and curriculum development.

COMMUNICATIONS

INTERNET SITE: STATISTICS: There were a total of 240,425 sessions on the website during the month, an 81 percent increase over the same period the year before. The huge increase was partly due to the six additional school days in June over last year. There were a total of 467,646 page views during the month, which means each visitor visited an average of 1.95 pages during each session.

PUBLIC INFORMATION: LISTSERV: Four messages were sent to listserv subscribers during the month: two issues of *School District News* and two reports of School Board meetings. ...
PUBLICATIONS: June is the time of year when production begins on publications to be distributed at the beginning of the school year. The 2017-18 version of the *Parent Handbook* was designed and prepared for delivery to the printer, while the design of the Performance Reports for each school were prepared. The Privacy Rights form for next year was completed and sent for inclusion in the first-day packets and copy for the 2017-18 wall calendar was also prepared.