

MUKILTEO SCHOOL DISTRICT

MONTHLY REPORT

May 2017

ELEMENTARY EDUCATION

ACTIVITIES: **CHALLENGER:** The school held Multicultural Day with the intermediate students and a buddy classroom of younger learners who visited other classes to learn about the different countries and cultures that were studied during the school year. Students presented visual tri-fold boards with informational facts and pictures about their countries. The community was welcomed to view presentations, sample food from other countries, and enjoy a variety forms of entertainment. Highlights included the Mariner jazz band, students from Challenger's talent show, and a Challenger family who performed a Native American circle dance. ... **COLUMBIA:** Science culminating events took place, such as visits with the Insect Man, butterfly releases, beach walks, and flora and fauna identification with a Mukilteo ranger in the gulch and in the nature trail. The PTA sponsored a Family Fun Night and the 5th graders put on an outdoor concert combining general music and band. ... **DISCOVERY:** The school's leadership team is collaborating with building administration to plan for the 2017-18 school year. ... **ENDEAVOUR:** The school held an Academic Night where families worked together to successfully accomplish challenging tasks. Several grade levels participated in field trips to support what was learned in class, including the Burke Museum (4th grade), Padilla Bay National Estuarine Research Reserve (5th grade) and Mukilteo Beach Park (kindergarten). The combined Endeavour/Columbia orchestra, along with the Endeavour band students, performed at an evening concert and at an assembly to display the instrumental skills learned during the year. A computer coding class was started for 2nd grade students. ... **FAIRMOUNT:** The school hosted a kick-off assembly for students in 3rd through 5th grades. Second grade students performed *Insects on Parade*, while 1st grade students visited The Farm. Teachers participated in professional development around the area of reading and collaborating to learn more about Seravallo's conferring styles. ... **HORIZON:** The PTA sponsored a parent breakfast to talk about the importance of being involved and about the newly-elected bilingual PTA board. Natural Leaders also participated. The Seattle Opera came to Horizon and performed *Cinderella in Spain* and/or *Cinderella en Espana*. ... **LAKE STICKNEY:** The school held a first-ever hockey game where 5th grade students played against the staff, and it was a crowd pleaser. The PTA held the first movie night, which had a great turn out. ... **MUKILTEO:** The Mukilteo Elementary Environmental Group held an all-school assembly, which celebrated students for recycling and energy saving. Waste Management presented Mukilteo Elementary with an award for its efforts. Mayor Gregerson joined the celebration and congratulated students on their

work. The school librarian launched a summer reading program in which students receive a free book. Kindergarten students took a field trip to the Children's Museum and 4th grade students visited Tillicum Village. Music concerts were presented by the band and by 1st grade students. ... **ODYSSEY**: The school was one of four schools in the State recognized in five different categories at the Washington State Achievement Awards ceremony. A team from the school gave the opening presentation at a Title I conference and shared about the school's focus on relationships, rigor, resources, and results; and the impact on student learning and closing achievement gaps. The school also held a 3rd grade concert, Mother's Day Tea, field trips to the Hibulb Cultural Center, Woodland Park Zoo, and Edmonds Beach. The school held an event for incoming kindergartners and their parents to help students be prepared for school. ... **OLIVIA PARK**: The school celebrated staff appreciation week, the PTA provided a soup lunch and a waffle breakfast. The PTA also hosted a parent education evening around children and gun safety as well as a fundraiser at McDonalds. Third grade teachers welcomed Reading with Rover. Students have been busy in the school garden planting summer crops. Olivia Park continues to gain self-managers, which now brings the grand total to 352 students who consistently are safe, respectful, and responsible. ... **PICNIC POINT**: The students had the opportunity to see a play by the 5th Avenue group on the Underground Railroad. Second grade students enjoyed a field trip to the Pacific Science Center. ... **SERENE LAKE**: Several grade levels enjoyed field trips to Thistle Theater, Shack Art Center, and the Pacific Science Center. Third grade continued working with the PUD, growing their science skills and knowledge. Students who met their Accelerated Reader goals had the opportunity to enjoy pizza with the principal. Also, students who read all of the otter books, celebrated with an otter root beer party. Staff members met with kindergarten parents for a reading meeting.

SECONDARY EDUCATION

HIGH SCHOOLS: ACES: The school presented the Show Off Your Talent Show, where 30 students taking art, shop, biology, and English set up work displays and demonstrations. The student body rotated through the gym viewing student work and participating in demonstrations. There was a field trip to the Workforce Development Center. Thirteen students attended a summer Palooza job fair at Work Force Youth Center and Everett Community College for their career fair. ... **CAREER AND TECHNICAL EDUCATION (CTE)**: As part of a spring project, Advanced Visual Communications students from Kamiak and Mariner created public service announcements (PSAs) on disaster preparedness and safety for Puget Sound Energy. Through grant funds from the Mukilteo Schools Foundation, PUD, and Perkins federal funds, the students had the opportunity to visit the University of Washington seismology lab and had several guest speakers from Snohomish County Emergency Management, the Red Cross, and Puget Sound Energy (PSE). This provided students with the background information needed to create 30- to 60-second PSAs. PSE will distribute the best of the PSAs to related government agencies in the region for use on websites and in trainings. ... **KAMIAK**: Staff members worked on the master schedule for the 2017-18 school year. The drama department presented the hit musical *Footloose* and

racked up an amazing record of 12 nominations for the 5th Avenue High School Music Awards. Boys' golf and wrestling were honored with the Washington Interscholastic Activities Association (WIAA) Scholastic Award for the highest GPA of all 4A respective teams in Washington. ... **MARINER:** The school celebrated National College Signing Day, where staff and students wore their college gear with pride and each teacher took five minutes at the beginning of his or her class to talk about their route to college and recognized students already in college. There also was an assembly recognizing all students going on to a four-year college, a two-year college, vocational/technical school, apprenticeships, and the military. Seniors were honored at the awards and scholarship night. Several community members attended, as well as all five School Board members. Seniors at Mariner also were awarded Washington State Opportunity Scholarships, which was more than any other school in Educational Services District 189. These scholarships of \$22,500 each target lower- to middle-income students who plan to pursue a Science, Technology, Engineering and Mathematics (STEM)-related education. These are renewable scholarships and the total potential scholarship amount is \$660,000. ... **SNO-ISLE TECH SKILLS CENTER:** The students who graduated from precision, nursing, and dental courses walked across the stage and accepted their certificates. Eighteen of the 36 dental assisting students have been hired at dental clinics. Orientation meetings have begun for the 2017-18 school year.

MIDDLE SCHOOL: EXPLORER: The marching band won first place at the Norwegian Festival and participated in the Poulsbo Viking Fest. Explorer hosted 17 to 24 families for each of five consecutive Tuesdays for a free dinner and to learn and create STEM challenges, such as: long-spanning wing, satellite, robotic arm, plane powered by stored energy, and a wave machine. Boeing engineers and parent volunteers trained by the Washington Alliance for Better Schools and Natural Leaders facilitated the STEM nights. ... **HARBOUR POINTE:** The school's drama department held its spring play, *The Wizard of Oz*, with great success. Forty students were cast in the play and practiced for 13 weeks. In athletics, the track and field team had over 130 student-athletes on the team this year and competed in the Sno-King league championships. Out of 15 different schools, the 8th grade girls' team won the championship. The 7th grade girls came in 6th, the 7th grade boys came in 4th, and the 8th grade boys came in 3rd. ... **OLYMPIC VIEW:** The music, PE, and 8th grade block teachers had the opportunity to tour the school's new gymnasium, which is scheduled to open for the 2017-18 school year. The outside of the building was done and the flooring was about to go in. The marching band took first place in both of their parade performances.

EXTENDED FIELD TRIPS: KAMIAK: Boys Tennis – Two students traveled with their parents to the Tri-cities on May 25 to participate in the State tennis tournament. Two days of school were missed. ... **Special Olympics** – Twelve students traveled by District vehicles to Pacific Lutheran University in Tacoma on June 2 to participate in the Special Olympics. One day of school was missed. ... **Debate Team** – Five students traveled by plane and rental car to Birmingham, Alabama, on June 17 to compete in the National Speech & Debate Tournament. Four and a half days of school were missed. ... **Cheer** – Fourteen students traveled by District vehicle to the Great Wolf Lodge in Centralia on June 24 to participate in

cheer camp. A half of a day of school was missed. ... **Boys Baseball** – Twenty students traveled by charter bus to Gonzaga University in Spokane on June 25 to participate in baseball camp. One day of school was missed. ... **MARINER: Track and Field** – Qualified students traveled by District vehicle to Mount Tahoma HS in Tacoma on May 25 to participate in the State track and field competition. One and a half days of school were missed. ... **Special Olympics** – Nine students traveled by District vehicle to Pacific Lutheran University in Tacoma on June 2 to participate in Special Olympics. One day of school was missed. ... **SNO-ISLE TECH SKILLS CENTER: Skills USA** – Five students traveled by personal vehicle, plane, and rental car to Louisville, Kentucky, on June 18 to compete in the USA National Conference. Three days of school were missed.

TEACHING AND LEARNING

CURRICULUM AND PROFESSIONAL DEVELOPMENT: **MATH:** The department facilitated work groups to complete implementation guides for the K-5 Center for Collaborative Classrooms, 6-12 SpringBoard, and 6-8 Big Ideas Math. The Algebra Committee came to agreement on piloting College Preparatory Math and Eureka in Algebra 1 and 2 in fall/winter 2017. ... **ENGLISH:** Walkthroughs were conducted with administrators in English/Language Arts (ELA) classrooms to assess curriculum implementation, and modules were provided after-school for the newly-adopted curriculum in ELA and middle school math. ... **HEALTH:** The Health Committee recommended the adoption of Goodheart-Wilcox Comprehensive Health for 9th grade. ... **PROFESSIONAL DEVELOPMENT:** Survey results indicated the following top priorities for the August 30 TRI-day will be: high school (technology), middle school (positive behavior supports), and elementary (social/emotional). Staff hosted a new-teacher roundtable with Camille Jones, Washington State Teacher of the Year. A survey was also sent to all teachers new to Mukilteo in 2016-17 to assess the impact of the current mentor program.

SPECIAL EDUCATION: **TRAINING:** Elementary resource teachers were trained on State social emotional learning benchmarks that were published this year. The topic for the New Teacher Roundtable was teacher resilience and writing Individualized Education Plan (IEP) goals aligned to the Common Core State Standards. Classes were provided for Speech/Language Pathologists (SLPs) in augmentative communication and social communication. ... **STAFFING AND COMMUNICATION:** Support and orientation were provided for staff members involved in receiving a new specialized program or for staff members who were moving to a new location. Communication was provided to parents regarding student placement for programs in new locations. The department gave a presentation to secondary administrators about continuum of services, program locations, and change of placement procedures.

ASSESSMENT AND PROGRAM EVALUATION: **HONORS CLASSES:** The department finalized procedures for placing middle school students in honors classes. ... **STATE ASSESSMENTS:** Staff trained school test coordinators to administer spring State assessments, provided logistical and technical support to schools, and visited schools to oversee State testing. The

department created and distributed hard copies of the Smarter Balanced Assessment interim comprehensive assessments to help students prepare for the State tests, and coordinated reporting of schools' use of Office of the Superintendent of Public Instruction (OSPI)-developed assessments in social studies, health/fitness, and the arts. ... **LANGUAGE EXAMS:** Staff members worked closely with middle schools to plan and conduct world language proficiency exams. ... **SURVEYS/RESEARCH:** The department updated graduate follow-up surveys, held the final Research and Assessment Committee meeting of the year, and approved research to be conducted within the District.

CATEGORICAL PROGRAMS: **ENGLISH LANGUAGE PROFICIENCY ASSESSMENT (ELPA):** The department received initial ELPA scores in which students outperformed the State at many grade levels. ... **COMMITTEES:** The Special Programs Committee met and shared ideas for involving parents in schools. ... **STAFFING AND PLANNING:** The department held its last elementary categorical training with over 40 participants reviewing OSPI's menu of best practices for program planning purposes for the 2017-18 school year. Teachers were hired for the kindergarten Jump Start program.

SUPPORT SERVICES

ADMINISTRATION: **DIALOGUE WITH CITY OF MUKILTEO:** The Leadership team at the District Support Services Center (DSSC) met with the new public works director and assistant city engineer of the City of Mukilteo to start a dialogue regarding District projects located in the City. ... Department directors and the executive director, attended the A4LE (Association for Learning Environments) annual conference in Tacoma.

CAPITAL PROJECTS: **LAKE STICKNEY:** A solution was developed to bring classroom sound levels below the 45dB requirement for the Board of Health. The geothermal water pumps will be replaced this summer to provide the water flow necessary to support full heating and cooling. The punch list is 99-percent complete and the few outstanding warranty items are underway. The department is approaching final acceptance of the building. ... **PATHFINDER KINDERGARTEN CENTER:** Major interior work includes installation of casework in classrooms, taping and mudding drywall ceilings, installing acoustic ceiling tile grid and lighting, painting, laying ceramic wall tile, laying rubber flooring, grinding retroplate concrete flooring, reviewing additional food services equipment for the kitchen, selection of a climbing wall, and reviewing and coordinating graphics of the bug theme. Major exterior work includes installation of exterior structure for metal siding, completion of masonry work, installation of aluminum storefront perimeter framing, and glazing.

FACILITIES: **SITE VISITS:** In addition to site visits for capital projects and summer maintenance, extra planning sessions were held at Picnic Point, Challenger, and Columbia. Planning also took place at Voyager and Mariner for necessary modifications to support program moves for special education. Preparation was underway at Voyager, Mariner, and Kamiak for possible enhancements for Career and Technical Education programs. ... **ARSON AT COLUMBIA:**

A weekend fire at Columbia was an act of arson. The restoration work began immediately. Staff from the maintenance and custodial departments responded throughout the Mothers' Day weekend. The school was closed for one day and was back to full operation with some program modifications to facilitate cleaning and repairs. Full restoration will occur over the summer, with costs estimated to reach \$300,000. ... **ENERGY SAVINGS:** Resource conservation management efforts continue to be on track for total energy savings of 10 percent from last year. Highlights include electrical savings of 8 percent at the DSSC, gas savings of 26 percent at Kamiak, and 71 percent at Goddard Stadium. The savings at Goddard Stadium resulted from an Heating, Ventilation, and Air Conditioning (HVAC) controls project in 2016. ... **DISCOVERY ELEMENTARY:** New trash-enclosure brick walls were installed, exterior walls and doors were painted, and windows were installed. The gym was painted, restroom ceramic tile and bathroom partitions and plumbing fixtures were installed, and the gym basketball hoop and wall pad installation were underway. ... **OLYMPIC VIEW:** Site work was still underway. Workers continue to encounter unforeseen utilities and infrastructure buried in the ground, resulting in increased costs and schedule delays. The exterior brick has been cleaned and prepared for anti-graffiti coating. Acoustical ceiling tile was being installed on the interior, carpeting was underway in the classrooms, and the epoxy floor in the locker room was complete. The fans, gym curtain, and basketball hoops have been installed in the gym, and the wood for the gym floor was on site acclimating before installation. ... **MAINTENANCE AND GROUNDS:** Staff completed required trainings for distracted-drivers course, safe loading, and the annual heat training. Maintenance and grounds staff installed a wood border and play chips to improve the playground at ECEAP, and contracted for a cleanup, brush cut, and hydro seed of a portion of unused land that was attracting vagrant activity at Horizon. ... Grounds made irrigation repairs and completed spring fertilizing at athletic fields. ... Preventative maintenance included the annual testing of backflow devices District wide, as well as testing of the closed boiler heating loops and filters at Mariner, Odyssey, and Explorer. Fire alarms were tested at the District Office, the Grounds Annex, and the District Support Services Center. ... There were 512 work orders completed in May: 104 electrical, 17 safety and security, 83 plumbing, 82 doors and locks, 89 HVAC, 63 carpentry, 11 Nutrition Services, 12 painting, 7 building envelop, and 44 grounds. ... **CUSTODIAL:** Head custodians have submitted summer work plans. Hiring was underway to fill the positions at the new Pathfinder Kindergarten Center. Warehouse services was busy supporting year-end events, distributing boxes and packing materials to teachers who are moving, and planning for program moves throughout the District this summer.

PUBLICATION SERVICES: **PRODUCTION:** The largest order this month was the elementary K-2 small-group reading stories, 12 different stories totaling 330,000 clicks. Other large orders were elementary lunch menus, the Clarion newsletter, end-of-course biology practice books, and a 41-page geometry booklet. End-of-year certificates, concert programs, memory books, year-end assessments, and posters were a few of the types of orders produced this month. Six elementary schools ordered student take-home pocket folders for next year. The color machine produced small runs of certificates, posters, and postcards, many of which were personalized electronically.

TRANSPORTATION AND SAFETY: **ROAD-EO:** Mukilteo hosted the ESD 189 Road-EO at Mariner. The District placed second overall, and is sending one driver to compete at the State competition. ... **WALK PLANS UPDATE:** The Director of Transportation and Safety reviewed elementary school walk plans. Improvements at five elementary schools were made and resulted in increased walking areas and reduced bus transportation. The District website was updated to include the new walk route maps. Families will be notified of new changes in June. ... **SUMMER SCHOOL:** Summer school routing was well underway. Routers have received 193 requests for transportation to the Odyssey program, which is a significant increase. Since all programs are at Odyssey and not at Horizon and Discovery as in past years, there will not be an overall increase in routes. All summer school routing for high school and middle school was completed. ... **FUEL:** Year-to-date cost for diesel was \$41,473 more than last year. Unleaded fuel cost \$38,620 more than last year for an overall year-to-date increase of about 28 percent. Some of the increase was due to a 10 percent increase in unleaded fuel usage with new buses with gas engines. ... **SHOP:** Decreasing road-breakdowns has been a main focus. Since data demonstrated that failed hoses are a major source of road calls, the shop has replaced existing hoses with a more robust silicone material. This has increased reliability and significantly decreased hose-related breakdowns. ... **SEAT BELTS:** While the debate continues on the value of seat belts in general education school buses, seat belts and integrated seat belts have become the standard for equipping new special education buses. Some older buses cannot be upgraded to the new standard, so star seats and harnesses are used in busses to secure students when necessary. There are six older buses that can be brought up to standard, but the installation of the seat belts is labor intensive and requires the replacement of all seat frames. The department is phasing in retrofits. Installation was complete in two buses, two more were scheduled for installation, and the remaining buses are waiting for seat belts to be ordered and installed. ... **SAFETY:** Newly-developed requirements for driving District vehicles include an initial training on defensive driving and an annual check of the driver's abstract. The Safety Specialist completed training for all support services staff assigned to drive vehicles and to all paraeducators who are assigned to transport students to off-site programs. Training for other drivers will occur in the fall.

BUSINESS SERVICES

BUSINESS OFFICE: **FINANCE:** The State auditors completed their work and the exit conference was held on May 22. Staff members have been working on the 2017-18 General Fund, Capital Projects, Transportation Vehicle Fund, ASB, and Debt Service Fund budgets, as well as doing an on-site inventory. Staff also attended the annual Washington Association of School Business Officials (WASBO) conference. ... **PAYROLL:** Staff held meetings with the Benefits Committee to discuss the changes in benefits for the upcoming year. Reporting data was submitted for the annual Office of Insurance, satisfying the State reporting requirements.

NUTRITION SERVICES: **STATISTICS:** Rates for free and reduced meals increased from 48 percent to 49 percent from the previous month. **SPECIAL PROMOTIONS:** The fresh fruit and vegetable program at Horizon continued. This month, students were offered raspberries, blackberries, lemons, and asparagus. The annual free breakfast promotion was offered during the State testing period. Cinco de Mayo was celebrated with a themed menu and churros at all elementary schools, and National Cookie Day and Memorial Day were celebrated with red, white, and blue whole-grain cookies.

TECHNOLOGY

TECHNOLOGY SERVICES: The department held a Qmlativ Student Information System (SIS) pre-kickoff meeting to better understand the scope and process of implementation. Planning was in the works to move to a centralized service (help) desk model, where all staff will have a single point of contact for support. Development of service level agreements began to provide technology staff with the general understanding of response times to various issues.

TECHNOLOGY OPERATIONS: The department began planning for several projects, including Kronos timekeeping upgrade, Identity Management tool adoption for Single Sign On (SSO), and a new data backup system, and started the move to SharePoint Online/O365. Requests for Proposals for eRate-eligible telecom and cabling projects were evaluated, and a three-year contract with Frontier was completed. Skyline Communications was awarded a contract to add wireless Internet to Goddard Stadium this summer. Staff worked with Capital Projects on several construction projects and provided technical support of Smarter Balanced Assessment testing. Procurement of new devices for elementary computer labs to be installed this summer and for other equipment changes and additions across the District was also planned.

TECHNOLOGY INTEGRATION: The Educational Technology Team attended the Association of Computer Professionals in Education (ACPE) conference to collaborate, network, and learn from other educational technology professionals. A plan was developed for the 2017-18 school year for technology integration and professional development, with a focus on the International Society for Technology in Education (ISTE) standards. In addition, the technology teachers modeled and co-taught lessons embedding technology into the classrooms to support classroom instruction.

HUMAN RESOURCES

STAFFING: Applications were screened, interviews were conducted, and candidates were hired for the positions of elementary assistant principal, principal at ACES, and executive director for District Support Services. Forty certificated positions were posted for in-District transfers, and 27 classified jobs and 12 extra-curricular positions were posted. The

personnel specialists continued work on the 2017-18 staffing and budget, and continued to process certificated and classified summer-school hires. American Federation of Teachers (AFT) contracts for the 2017-18 school year were distributed to staff members. ...

NEGOTIATIONS: Department administrators conducted union negotiations sessions for Mukilteo Educational Services Personnel (MESP), Mukilteo Association of Classified Personnel (MACP), and Mukilteo Extra-Curricular Classified Unit (MECU). Data was compiled and work began on the Reasonable Assurance letters to substitutes for the 2017-18 school year.

TRAINING: A Human Resource administrator gave a presentation to 12 Central Washington University student teachers on resume writing. To date, a total of 39 student interns have been placed in the District for the 2017-18 school year. An orientation was held for five new classified employees and certificated staff members were identified and notified that their teaching certificate will expire in June 2018.

COMMUNICATIONS

INTERNET SITE: STATISTICS: There were a total of 267,391 sessions on the School District's website during the month, a 31 percent increase compared with the same period the year before. The visits had a total of 539,000 page views and lasted an average of 2 minutes and 39 seconds. ... **NEW WEB PLATFORM:** The School District was notified last fall that the platform currently used for the website, called Edline, will no longer be supported by Blackboard after 2018. As a result, the School District will transition to a new platform called Web Community Manager, which is more commonly known as SchoolWires. The District has notified Blackboard that migration will begin in October with a switchover sometime in January. ... **WEB ACCESSIBILITY:** Federal law requires that public agencies have a plan in place by January 18, 2018, that assures that its websites are accessible to people with disabilities. Efforts are underway to develop such a plan and to have procedures in place that conform to those standards.

PUBLIC INFORMATION: LISTSERV: A total of six messages were sent to Listserv subscribers during the month: two issues of *School District News*, two reports of School Board meetings, and two messages related to the arson fire at Columbia and the canceling of school there for one day. ... **RESEARCH:** The annual Parent Survey was completed on May 5 after being completed by parents during a 36-day period. A total of 2,622 survey responses were submitted, which represents a 3.6 percent increase compared with the total number of respondents last year.