

# MUKILTEO SCHOOL DISTRICT

# MONTHLY REPORT

---

March 2017

## ELEMENTARY EDUCATION

**ACTIVITIES:** **CHALLENGER:** The school highlighted some of the talents of its students during its second annual talent show. The evening performance was well attended and performers sang, played the piano and danced. Mariner student leaders and their teacher invited Challenger students to a leadership event on March 29. Led by four Mariner students, the Challenger students enjoyed a half day of activities aimed at building individual and group skills in speech, idea articulation and cooperation. Most importantly, Challenger students were able to see diverse classrooms and students. It was inspiring for them to see what bright futures were ahead for them. ... **COLUMBIA:** Teachers experienced another round of coaching focused on the new English/language arts curriculum. A book talk focused on social-emotional support for children and another focused on how to design a Science, Technology, Engineering and Math (STEM) lesson. Students and parents enjoyed co-curricular activities such as a spelling bee, family art night, and singing in the choir at the Harbour Pointe Retirement Center. Columbia celebrated reading achievement at a Confident Cougars assembly where students received medallions and Pizza with the Principal awards. Students learned about the effects of slavery in America through a play titled, *Free Boy*, which was presented by Village Theater. ... **DISCOVERY:** Students showed off their art talent with arts and craft projects that were displayed around the building. The school invited families and the community to view the students' incredible creativity. It was an amazing evening and students were beaming as they showed off their talents. ... **ENDEAVOUR:** Staff and students participated in a variety of fun activities during the first week of March in honor of Dr. Seuss's birthday. Second and 3rd grade students watched a live performance of *Charlotte's Web* at the Everett Civic Auditorium. The PTA sponsored a spelling bee, with participants ranging from kindergarten to 5th grade. An after-school STEM program was started in partnership with the PTA for 1st through 3rd grade students. ... **FAIRMOUNT:** The school kicked off the month with a schoolwide celebration of Dr. Seuss, which was quickly followed-up with the school's annual Multi-Cultural Night. Staff collaboration focused on Math Expressions, including a self-reflection of daily routines and alignment work of fluency. Grade levels enjoyed a myriad of hands-on activities or field trips including PUD Power of Wind and camp (5th grade) and traveling to the Burke Museum (4th grade). The school's librarian hosted an author visit for intermediate grades while the Jackson drama troupe entertained 1st and 2nd grade students. ... **HORIZON:** New this year, the Horizon choir involved 60 students over the course of the year with winter

and spring concerts, as well as performing in the school's Veterans Day and Black History assemblies. The choristers also represented Horizon at the Western District Choir Festival, which was held at Mariner. Finally, Horizon began a relationship with the Seattle Opera Education Program, who will bring a bilingual (Spanish and English) adaptation of *Cinderella* to the school on May 17. ... **LAKE STICKNEY**: Students have focused on nonfiction in both reading and writing and have been learning how to navigate nonfiction texts to gather information and show their expertise through informational writing pieces. Understanding word problems and explaining what is happening in the story before deciding how to solve the problem has been a focus in math. Fourth grade students experienced an outdoor education opportunity when they visited the education center at the Brightwater Treatment Facility. ... **MUKILTEO**: The highlight of the month was showcasing student leaders. After spending time intentionally teaching leadership skills and habits of mind, students showcased their learning by applying their skills to an authentic audience. Over 200 guests from as far away as Idaho and Montana attended the school's Leadership Day. ... **ODYSSEY**: Professional development focused on improving student learning in math through the use of student leaders and the effective implementation of curriculum components, including daily math routines and quick practice activities. The building leadership team began proactive planning for next year, including development of daily schedules, determining how to use staffing resources to support students in reading and math, and using data to determine instructional priorities. During Classified Employees Week, the PTA recognized classified staff with gifts throughout the week and a luncheon in their honor and leadership students wrote personal appreciation notes to each classified staff member. Activities focused on the arts included a 5th grade field trip to the Seattle Art Museum and a 4th grade music concert. ... **OLIVIA PARK**: The school woke up its garden with a community gathering. The garden fills the backpack program with fresh vegetables each week. Lowe's provided Farmer Frog with a grant for building garden hoop houses. The Title Math Night and Family Movie Night each had over 300 people attend. ASB students spent a day at Mariner learning about leadership. ... **PICNIC POINT**: The teaching staff participated in trainings focusing on the new literacy adoption, math, and technology for students. The PTA hosted Science Night where over 100 students and families engaged in hands-on activities. The school had participants from 1st through 5th grade take part in the spelling bee, with finalists and winners from each grade level. ... **SERENE LAKE**: Students hosted their annual Leadership Day: "Shine Your Light." It was a wonderful opportunity for students to showcase what they have been working on throughout the year. The school also hosted a variety of community programs: Community Transit (3rd grade), Beecher's Pure Foods (4th grade), and Snohomish County PUD (5th grade). All community programs help to support student learning and add to student engagement and interest. The school wrapped up the month with Pizza with the Principal for those student meeting their AR reading goals.

## SECONDARY EDUCATION

**HIGH SCHOOL:** **ACES**: Representatives from Everett (EvCC) and Edmonds community colleges came to ACES and gave presentations to seniors who are interested in attending those two

schools. Thirteen students attended the Expanding Your Horizons conference and 11 attended the Students of Color Conference at EvCC. ... **CAREER AND TECHNICAL EDUCATION (CTE):** Students in the Intro to Culinary Arts program at Mariner created beautiful cakes for the annual Young Life auction and helped raise over \$5,800 to send kids to camp. Fourteen Mariner students in the Family, Career and Community Leaders of America (FCCLA) leadership club volunteered at the Kitty Catfe in Shoreline, a cat adoption center. With the help of a community volunteer who spent five Wednesday afternoons teaching them how to knit, students created knitted catnip mice and spent the afternoon playing with rescued cats. Distributive Education Clubs of America (DECA) students at both Kamiak and Mariner will travel to Anaheim for the national/international DECA conference. At the regional competition this month, four students from Kamiak all earned scores of 99 or 100 in Professional Sales presentations and six students from Mariner earned Double Gold for their School-Based Enterprise event. Two Kamiak seniors placed first and second in the 11-12 division of the Black & White Photography contest, which was sponsored by the Schack Art Center, and will be honored at the Schack's spring Teen Night in April. All of the entries will be on display at the Schack until April 30. ... **KAMIAK:** Twenty-five juniors attended an inservice where Boeing and Mukilteo School District human resource personnel spoke about effective cover letters and resumes in preparation for applying to Boeing for paid summer internships. Students selected for interviews had a further inservice to coach them in interview etiquette. Incoming 9th grade parents attended an event where they were introduced to the course registration process, including registration materials and due dates, followed by curricular presentations from Kamiak department chairs. The Kamiak PTO co-sponsored a Running Start parent information night for those interested in knowing how Running Start works and who it best serves. The premier of Kamiak's Got Talent showcased traditionally untapped singing/performing students to rave reviews and for what promises to be a new tradition. ... **MARINER:** Mariner and Sno-Isle Skills Center are partnering to introduce freshmen to STEM and health care professions. About 50 freshmen attended a kick-off event to learn more about the program. Over the next two months, these freshmen will be taking five or six trips to Sno-Isle to be introduced to different work-related fields and will also be taking industry tours to see how these skills transfer to real-world jobs. Mariner's drama department produced another outstanding musical, *The Wiz*. The students hosted two free afternoon matinees to students and staff and had to turn away over 100 people. Mariner hosted incoming 9th grade parents and students at an event that attracted about 400 people. Parents and students broke into smaller sessions with their academic counselors, where they discussed the registration process and graduation requirements. The night also included a fair in the commons where departments, clubs, activities, and athletics were all represented. ... **SNO-ISLE TECH SKILLS CENTER:** Sno-Isle held two different interview sessions for next year's students. Staff members have seen approximately 1,100 happy faces so far. Fridays are 8th grade open house days, which about 400 excited middle schoolers have attended so far. The school had a visit and tour with Washington State Superintendent of Public Instruction, Chris Reykdal.

**MIDDLE SCHOOL: EXPLORER:** The school offered a field trip for 8th graders to check out the Sno-Isle TECH Skills Center campus, with about 150 students attending. The school had two nights focused on the transition of current 5th graders to middle school. One event was for incoming 5th graders and their parents and another was for incoming Summit families. Choir, orchestra and band participated in the Sno-King Music Educators Association festivals throughout the month. Music Boosters had an auction fundraising event, and choir and orchestra each had a concert. The school hosted its first-ever 8th grade girls lock in. Twenty-five girls participated in the evening event. The principal and assistant principal hosted the March Joy month by providing uplifting spirit treats each day of the week. The staff also had a secret spirit week to liven up the month of March. ... **HARBOUR POINTE:** The PTO and International Parent Committee organized a Lunar New Year celebration where students had the opportunity to visit tables during all three lunches that represented different countries. Each table had artifacts, games and snacks that gave students the chance to learn more about the represented countries and cultures. Parent volunteers at each table helped answer student questions. Music and dance performances also engaged students and enhanced their learning experience. ... **OLYMPIC VIEW:** A group of 50 students represented the State when taking the National Assessment of Educational Progress (NAEP). Students in the National Junior Honor Society and the school's ASB leadership team went on a field trip to a leadership conference. Two groups of more than 50 8th graders visited Sno-Isle TECH Skills Center. A group from the Collective for the Revolution of Race, Equity, and Whiteness (CRREW) presented and facilitated activities around whiteness and institutional racism. ... **VOYAGER:** The month was busy with parent events. The school began with a PTO meeting and the Madres Latinas met twice. The school also did a presentation about Smarter Balanced Assessments and Common Core State Standards, as well as a 5th grade parent night and a middle school mania evening to prepare families for middle school transition. The music department held a spring band, ukulele and orchestra concert.

**EXTENDED FIELD TRIPS: ACES: Horticulture Classes** – Twenty horticulture students traveled to Vancouver, B.C., on April 5 to visit areas rich in Pacific Northwest horticulture, including the Bloedel Conservatory at Queen Elizabeth Park, a historical guided tour of Capilano Canyon, and the famous Capilano Suspension Bridge. They traveled via District vans and one day of school was missed. ... **KAMIAK: Drama** – Thirty-two students traveled via school bus to Central Washington University on March 16 to participate in the Washington State Thespan Conference. One day of school was missed. ... **Baseball** – Fourteen students from the Kamiak Varsity Baseball Team traveled via District vans to Yakima's Davis High School and West Valley High School on March 17 to compete in two non-league games. One day of school was missed. ... **Winter Percussion** – Forty students traveled via school bus to West Salem High School in Salem, Oregon, on April 8 to compete in the Northwest Association for Performing Arts Percussion Championships. No days of school were missed. ... **DECA** – Four students will travel via personal vehicle, commercial airline, and rental vehicles to Anaheim, California, from April 25 to 30 to participate in the International Career Development Conference: National DECA Competition. Four days of school will be missed. ... **MARINER: DECA** – Six students will travel via personal vehicle, commercial airline, and rental vehicles to Anaheim, California, from April 25 to 30 to participate in the International Career

Development Conference: National DECA Competition. Four days of school will be missed. ... **Advanced Orchestra** – Thirty-three students traveled via charter bus to Portland, Oregon, on April 20 to be outreach ambassadors and to share their musical talents. One half day of school was missed. ... **SNO-ISLE TECH SKILLS CENTER: Automotive Technology** – Five students traveled via personal vehicle, commercial airline, and rental car to Long Beach, California, on March 30 to participate in a Foundry10 sponsored event, including the Formula Drift's: The Streets of Long Beach Race, and a guided tour of the Petersen Automotive Museum. One day of school was missed.

## TEACHING AND LEARNING

**CURRICULUM AND PROFESSIONAL DEVELOPMENT:** **MATH:** Staff members provided in-classroom Math Expressions coaching and professional development planning for teacher leaders and principals from each elementary school. ... The algebra and geometry committees finalized their work, came to agreement on the District's vision for high school math teaching and learning, and agreed to review the Eureka Math, Big Ideas, and CPM (College Preparatory Math) math curriculums. ... **HEALTH:** A consensus was reached and planning was underway for piloting of the Glencoe and Goodheart-Wilcox Health programs at 9th grade. ... **SCIENCE:** Committee members created a draft of course pathways for high school science – standard, accelerated, and Summit – and revised the current waiver process. ... **MENTORS:** Department staff facilitated the first two meetings of the Mentor Program Task Force, which will examine standards for new teacher induction and the current state of the program. ... **IMPLEMENTATION GUIDES:** Staff provided an update to elementary administrators about the development and purpose of implementation guides.

**SPECIAL EDUCATION:** **RIGHT RESPONSE:** The department offered Right Response training for initial certification, as well as re-certification courses to certified staff, paraeducators and administrators. ... **COMMITTEE WORK:** The speech and language pathologists applied the consultancy protocol as part of a peer review and problem-solving process to share strategies, techniques, and materials that address the most complex students. ... **STAFFING:** Department staff members attended job fairs and recommended five special education teachers for hiring for the 2017-18 school year.

**ASSESSMENT AND PROGRAM EVALUATION:** **LANGUAGE EXAMS:** Staff members worked closely with schools and vendors to conduct World Language Proficiency Exams at Kamiak and Mariner. More than 150 students participated. Testing is planned later at ACES. ... **STATE ASSESSMENTS:** Staff provided training for school test coordinators for the upcoming State assessments. ... **RESEARCH:** Research requests were processed through the Research and Assessment Committee and with schools. ... The post-high-school survey was revised to include the work and education students are pursuing after high school graduation.

**CATEGORICAL PROGRAMS:** **ENGLISH LANGUAGE PROFICIENCY ASSESSMENT (ELPA):** The ELPA was completed by more than 3,000 students. Results should be received later in the spring. ...

**SUMMER SCHOOL:** The hiring of certificated and classified staff was completed for the English Learner summer program. Names of prospective students were being collected, brochures and invitations were created, and training and material and curriculum development was beginning.

## SUPPORT SERVICES

**ADMINISTRATION: IMPACT FEES:** Area school districts met with Snohomish County staff members to review possible options for impact fee changes that would make fees more predictable. Developers are concerned that fees can increase significantly from year to year. The County Council has directed staff to find a solution to what school districts see as an anomaly rather than a systemic problem.

**CAPITAL PROJECTS: LAKE STICKNEY:** The Committee for the Arts Commission selected Adam Mclsaac from La Center to provide sketches of artistic concepts of artwork that represent the Pacific Northwest, and the coulee and animal themes of the building. ... Staff continue to work with the contractor, subcontractors, and consultants regarding mechanical issues related to the HVAC system that include noise, pump size and equipment alarms. ...

**PATHFINDER KINDERGARTEN CENTER:** Work continues on schedule and commissioning of the HVAC system is underway. The erosion and sediment control staff at Paine Field documented excessive storm water runoff in its sanitary sewer system and believed the construction site was responsible. After an investigation, it was determined that there was no mixing of storm and sanitary sewer occurring on the site. ... **MARINER LOCKER ROOM:** Mariner and District Office staff met with the architect to begin planning the girls' locker room project. The project will be an addition to the south of the building. Construction is scheduled to begin in the spring of 2018. ... **SECURITY:** Planning for camera installation at all sites was underway, as was the investigation of additional site security at higher-risk elementary schools.

**FACILITIES: ADMINISTRATION:** Staff members completed the annual reports on the Office of the Superintendent of Public Instruction (OSPI) Asset Preservation Program, the Art's Commission inventory of public art, and the report of disposal of hazardous waste to the Department of Ecology. ... **BOND PROJECTS: *Discovery Elementary*** – Exterior panel siding was completed and storefront doors and windows were being installed. Exterior lighting for the covered play area and the lights in the gym were complete. Drywall work continues in the gym, restrooms, and kitchen. ... **Olympic View** – Installation of the exterior brick, insulated wall panels, and all of the storefront and glazing was complete. The music areas were furthest along. Painting was complete and the installation of the acoustical ceiling tile and light fixtures were underway. In the gym, installation of sheetrock and fire sprinklers was ongoing and the concrete locker bases were poured in the locker rooms. In the rest of the building, painting had begun, installation of sheetrock continued, and electrical, mechanical, and fire sprinkler rough-in installations were nearly complete. Furniture was on order. ... **LEVY:** Studies of parking lot reconfigurations at the District Support Services Center (DSSC),

Olivia Park, Horizon, and Picnic Point were underway in preparation for summer work. ... **MAINTENANCE AND GROUNDS:** Grounds continues to dedicate time to supporting high school athletics with field maintenance for spring sports and attempting to prevent rainouts for softball and baseball. To support turf management, the department purchased two new mowers and a utility cart to replace aging equipment. ... Planning was underway for summer teacher moves. A database was prepared, Human Resources has begun sending transfer notices, and the department is stocking up on moving supplies. ... Maintenance responded to an after-hours pipe leak in the pool building at Kamiak. To save time in the busy summer schedule, the annual testing of backflow devices has been moved to spring. ... Preventive maintenance included the annual fire alarm testing at Discovery and Olivia Park. Maintenance and Grounds responded to 415 work orders during the month: 85 electrical, 12 safety/security, 55 plumbing, 83 doors and locks, 74 HVAC, 32 carpentry, 7 Nutrition Services, 17 painting, and 50 grounds. ... **CUSTODIAL:** The department has successfully completed online Safe Schools training on the District Harassment, Intimidation and Bullying (HIB) policy. Using this tool was much more efficient than trying to schedule group training as it allowed custodians to take the training at their individual sites. When the units training are completed, individual training files are automatically updated. Cafeteria tables have been inspected and inventoried at all schools. Deficiencies were noted so necessary repairs could be scheduled to extend the life of the equipment. ... **WAREHOUSE:** All of the elementary science kits were moved from the Science Center at the Teaching and Learning Center to the schools and music stands and risers were moved for two large District-wide music events. ... **FACILITY USE:** Spring field use has been requested, entered and approved. Summer school program information has been entered into SchoolDude so maintenance can be scheduled around school activities.

**PUBLICATION SERVICES: PRODUCTION:** The largest print orders produced were the elementary reading and math curriculum and the Explorer student planners. Several programs were completed for band and jazz concerts. Athletic and character-trait certificates were completed for the middle schools. ... February numbers were up 17 percent over the same month last year. ... The department is using available down time to get a jump on orders for fall. They have pre-printed and stored the short stories of Unit One for the elementary reading curriculum for 69,000 clicks and hope to complete another unit before summer.

**TRANSPORTATION AND SAFETY: TRAINING:** The director attended the Transporting Students with Disability Conference in Frisco, Texas. The conference offered a wide variety of workshops, with one of the most valuable being an eight-hour national training on child passenger safety restraint systems on school buses. This was a hands-on course that provided training on all current systems used at Mukilteo and introduced new systems to be considered for student safety and comfort. ... **BEHAVIOR:** Students tend to get restless and struggle with appropriate and safe behavior on buses right before Spring Break. There were 55 bus conduct reports issued in March, which is 18 percent of the total reports issued year to date. The majority of these were at the middle school level, with elementary students being a close second. ... **FIELD TRIPS:** Field trips are another challenging part of spring. In March, 24 trips were canceled the day of trip mostly due to weather. Not only does this

alter the entire schedule for the day, but scheduling problems roll forward to future dates. ... **MCKINNEY-VENTO:** The department transported 376 homeless students in March, a 16 percent increase from last year. ... **SAFETY:** The safety specialist provided defensive driving training for the Community-Based Transition Center staff who transport students. The training included proper inspection of the vehicle, defensive driving, and winter weather and collision procedures.

## BUSINESS SERVICES

**BUSINESS OFFICE:** **FINANCE:** The State Auditors were continuing their on-site work. The inventory process is ongoing. Work on the budget for the 2017-18 fiscal year has continued. ... **PAYROLL:** Department staff filed the 1095-C with the IRS. A new staff member has joined the payroll team and training has been provided. With the end of the school year just around the corner, exit interviews for retiring staff have started.

**NUTRITION SERVICES:** **STATISTICS:** Meal counts increased by 10,000 compared to the budget. This is directly related to the additional promotional items on the menu for the month of March. Rates for free and reduced remained at 48 percent. ... **SPECIAL PROMOTIONS:** The fresh fruit and vegetable program at Horizon continued. This month students were offered green beans, grapefruit wedges, sugar snap peas, strawberries, and grapes. At the elementary schools, lunch on March 1 was mulberry meatballs with oodles of noodles, blibber-blabber cheeseburgers, pinker-plunker pizza salad, and Horton's house-made pizza in celebration of Dr. Seuss's birthday. The theme continued the following day with multi-colored goldfish crackers in honor of *One Fish, Two Fish, Red Fish, Blue Fish*, as well as a variety of other themed pizzas and salads. Pho' was offered at Mariner on March 16 and over 300 bowls were served. International Waffle Day was celebrated on March 27 with breakfast for lunch offering waffles. The diverse menu offerings continued with fish tacos and gyros. Nutrition Service Department continues to make four gallons per week of homemade salsa for the secondary schools.

## TECHNOLOGY

**TECHNOLOGY SERVICES:** Representatives from the two Student Information System (SIS) finalists gave presentations to the committee, which was currently evaluating both products. A second cohort of staff members finished their training for the ITIL (Information Technology Infrastructure Library) Foundation certificate. Two of the five department members have passed the exam, two were scheduled to take the exam in May and one was in the process of scheduling.

**TECHNOLOGY OPERATIONS:** Three eRate submissions have been filed for competitive bidding on telecom services and wireless to be added to Goddard Stadium. Meetings were held and questions fielded to support these Request for Proposals (RFPs). The final cutover of the

Skyward Business hosting at NWRDC was completed after a month of live testing through a full business cycle. The State Technology Survey for OSPI was completed and the department supported the new SIS technical investigations for the two final products under consideration. Staff have begun working on other projects and upgrades planned for summer and beyond.

**TECHNOLOGY INTEGRATION:** The Educational Technology Team continued to support parents, students, and staff through presentations throughout the School District. Some topics shared were the use of Microsoft Office tools, Google Docs, and Internet safety. Additional laptop carts were delivered to the schools to increase student access to computers and in preparation for assessments.

## HUMAN RESOURCES

**STAFFING:** Interviews were conducted and two candidates were hired for elementary principal positions. A total of 32 certificated positions were posted during the two rounds of March in-District transfers. These requests were processed and finalized. A total of 19 new teachers were hired for the 2017-18 school year during the month. Sixteen summer school teaching positions for Sno-Isle TECH were posted and hiring continued for other summer school positions. The department also posted 12 classified jobs and eight extra-curricular positions. The personnel specialists continued their work on the 2017-18 staff lists and budget. ... **INTERNSHIPS:** Student internship requests were being processed for the 2017-18 school year and the department had placed a total of 12 interns to date. This past year, there were 70 student interns placed in our District. These students were from numerous universities and were completing a variety of internships, including observation, practicum, and student teaching. ... **RECRUITING:** Department administrators attended numerous career fairs, including Grand Valley State University in Michigan, University of Washington, Central Washington University, City University, Whitworth, Gonzaga, Seattle University, and the Washington Educator Career Fairs in Spokane and Tacoma. ... **NEGOTIATIONS:** Department administrators began preparations for negotiations with the Mukilteo Educational Services Personnel (MESP) and Mukilteo Association of Classified Personnel (MACP). Both contracts are set to expire on August 31, 2017.

**TRAINING:** A department administrator provided 12 Central Washington University students with a presentation on legal issues and a Human Resources technician held a certification roundtable for 33 staff members who are new to the School District this year. This presentation focused on certification and new requirements. A department administrator attended the one-day Washington State Employment and Law Conference and four department members attended the Washington School Personnel Association annual conference in Vancouver, Washington. The classified personnel specialist provided an orientation for 15 newly-hired staff.

# COMMUNICATIONS

**INTERNET SITE: STATISTICS:** A total of 317,333 sessions were held on the District website during the month, which represents a 17 percent increase over the period the year before. There were a total of more than 640,000 page views, which means visitors looked at an average of 2.02 pages per session. The average session lasted 2 minutes and 42 seconds.

**PUBLIC INFORMATION: LISTSERV:** A total of five messages were sent to MSD listserv subscribers during the month: two issues of *School District News*, one School Board report, one warning about police cars parked at Kamiak, and the announcement of the annual Parent Survey ... **PUBLICATIONS:** The spring issue of the *Gold Team News* was produced and sent to Gold Team members and a Fact Sheet was produced outlining information about the School District, such as growth in enrollment, changes in diversity, financial information, graduation rates, and more. The publication is intended as a leave-behind when staff members make presentations.

**RESEARCH: PARENT SURVEY:** The annual Parent Survey was launched on March 31 with text and email messages that were sent to parents using the parent notification system and the District listserv. By the end of the first day, more than 500 people had responded to the survey. The survey will remain live through April and will be closed on May 5.