

MUKILTEO SCHOOL DISTRICT

MONTHLY REPORT

November-December 2016

ELEMENTARY EDUCATION

ACTIVITIES: CHALLENGER: The school held its Veterans Day assembly and its Positive Behavior Intervention assembly, which featured a video about responsibility that was recorded by 3rd grade students. One classroom from each grade level was recognized for receiving the most Cheetah Cheer Cards, which are given to students who are being safe, responsible, and respectful. Author Leonard Lambert visited to share his book, *The Fish Who Could Fly: A Tale of Discovery*. He reviewed the writing process and discussed how each student can be an author. ... **COLUMBIA:** The school held its annual Veterans Day assembly, Cultural Celebration Night, and the Confident Cougar assembly, which celebrates student achievement. Teachers attended trainings related to the new English/language arts adoption and trauma-informed practices. The school choir sang holiday songs at the Harbour Pointe Retirement Center and the community was invited to a holiday sing-along. ... **DISCOVERY:** The school intervention team compiled end-of-fall data and met with administrators and grade-level teams to determine the students who need to be brought up to grade-level standard. Teachers also worked together bi-weekly to explore and develop strategies to improve academic achievement. The school launched its school-wide initiative called “Dream Big,” a program to inspire girls to become leaders in the school and around the community. ... **ENDEAVOUR:** The school held its annual Veterans Day assembly, which featured Officer Myron Travis, former Marine and officer for the Mukilteo Police Department, who spoke to the students about being resilient and making the right choices. The 5th grade classes held their first “Marketplace” as a part of learning about the economy. The PTSA sponsored a Reflections Reception, an art contest that allows students to express themselves through a variety of media, including visual arts, photography, and music. ... **FAIRMOUNT:** The school PTSA hosted a community forum about bullying in conjunction with its monthly meeting and provided a soup luncheon for teachers during parent/teacher conference week. The school also held a winter sing-along, a book fair and holiday shop for students. ... **HORIZON:** The school is working with consultants to implement a world-class system of professional development and has contracted with the Center for Educational Leadership and Collaborative Classrooms to support teachers in the new English/language arts adoption materials. In the classrooms, 5th graders visited Islandwood Environmental School on Bainbridge Island, where they learned about water quality, organisms, watersheds, and ecosystems. Students unable to go to Islandwood attended “Horizonwood,” where they learned the same concepts within the classroom and in the

wetland on school campus. ... **LAKE STICKNEY:** The implementation of the school-wide Positive Behavior Intervention and Supports (PBIS) program continued with the introduction of Grizzly tickets that are given to students who are being safe, responsible and respectful. Fourth graders continued to learn about electricity with presentations from Snohomish County PUD. A committee of parents, staff and District representatives began meeting to commission artwork through the Washington State Arts in Public Places program. The school also held its open house and dedication to celebrate the beautiful facility. ...

MUKILTEO: November was a busy and fun month at the school. There was a great turn out for the 5th grade celebration fundraiser and movie night. The school's Multicultural Night was also a huge success, and the outdoor garden continues to be a point of inspiration for project-based learning. ... **ODYSSEY:** The school hosted two site visits, one from a middle school in Monroe and another from the Office of the Superintendent of Public Instruction (OSPI), to share about highly successful systems for supporting students in reading and math. Odyssey recently received State-level recognition as a Title Distinguished School. The award came with a \$5,000 prize and an all-expense-paid trip for three staff members to the National Title Conference. The school held a Science, Technology, Engineering and Math (STEM) night with activities hosted by Mariner (robotics), Voyager (3D printing), Seattle and Everett Astronomical Society (space exploration and telescopes), and Bricks for Kids (mechanical design). Students and family members also experienced coding, structural design, math and velocity Olympics, electronic owl pellet dissection, airplane construction, and much more. ... **OLIVIA PARK:** New teachers participated in a math-talk coaching lab where they watched their students think and discuss math strategies. During a staff meeting, teachers evaluated student growth data and celebrated student progress as well as worked to create new plans for students who are not demonstrating growth. The PTSA hosted a soup bar for staff members during conference week. In addition, the school is proud to have 167 students who are consistently safe, respectful, and responsible. ... **PICNIC**

POINT: The school held its annual Veterans Day assembly as well as an awards assembly to which community and families were invited to see their children be recognized for attendance, hard work and achievement. In addition, 4th grade classes went on a field trip to the Washington Museum of History and Industry as a culmination of their unit on native tribes and salmon. ... **SERENE LAKE:** The school held its annual Veterans Day assembly. Students worked on their leadership notebooks to present at student-involved conferences, which was a great opportunity for them to demonstrate their work toward their goals for the first trimester. The PTSA hosted a community event where families enjoyed food and crafts. Third grade students held open houses for families as they presented their studies from holidays around the world.

EXTENDED FIELD TRIPS: **COLUMBIA: *Fifth Grade Camp*** – One-hundred 5th grade students will travel to Stanwood on June 7 to stay at Camp Killoqua for their outdoor education unit, which involves life, earth and physical sciences. Three days of school will be missed. ...

MUKILTEO: *Summit* – Nineteen students will travel to Eatonville on May 10 for an overnight field trip to Pioneer Farm and Museum to learn about life as a pioneer for their Westward Movement Thematic Unit. One and a half days of school will be missed.

SECONDARY EDUCATION

HIGH SCHOOLS: ACES: The school held its annual Veterans Day assembly, which included a Korean War veteran who captivated the students with stories. Shirley Tune, a long-time ACES teacher, sang *God Bless America*. ACES also held its annual Parent Conference Night. In addition, the school hosted the Superintendent's Key Communicators group, and students and staff visited Holly Village Retirement Home for their annual holiday caroling with residents. ... **CAREER AND TECHNICAL EDUCATION (CTE):** Students continue to shine in their STEM skills. The Mariner robotics team won three trophies at two competitions and Team J won the championship match. At Olympic View, all STEM Exploration students worked on a full integration of digital learning, exploring careers and completing assignments using digital tools and Google Classroom. The 8th grade students are learning digital media and continue to document the construction site progress at Olympic View. The first video installment will be posted shortly in Safari Montage and on the school's website. ... **KAMIAK:** The school held its annual Veterans Day assembly. Science, math and health teachers began meeting in curriculum adoption teams, which were organized last year by the English teachers. The heart of work at Kamiak is centered in classroom observations and coaching teachers with the instructional frameworks. Administrators focused on completing the first round of teacher evaluations and prepared for the three-year check-in accreditation report. The Performing Arts Booster Club hosted the annual *Messiah* concert. ... **MARINER:** The school hosted a Hispanic STEM Night for students and parents to introduce them to college and career readiness relating to STEM fields. The event was co-sponsored by the Society of Hispanic Professional Engineers (SHPE). Volunteers from Microsoft and Boeing engaged students in interactive activities relating to structural engineering while SHPE volunteers spoke to parents about the college application process. In sports, the Mariner football team qualified for the State playoffs for the first time in 10 years! ... **SNO-ISLE SKILLS CENTER:** Staff members continued to work on frameworks and student leadership opportunities. The school hosted its 6th annual Educator Workshop Day with record attendance and the feedback received was excellent.

MIDDLE SCHOOLS: EXPLORER: The top earners of the annual ASB fundraiser received a tour of Safeco Field, The La Chispa! Latino leadership club participated in a day of learning additional leadership skills at Lynnwood High School, the orchestra students enjoyed a day at the Seattle Symphony, and the marching band and drill team performed in the Macy's Day Parade. In addition, 60 students were recognized by staff members for showing resiliency, kindness, organization, respect, empathy, and problem-solving skills, and were treated to a special lunch. ... **HARBOUR POINTE:** The school partnered with QFC to provide Thanksgiving meals to 28 Harbour Pointe families in need. The school also held a toy drive where students had the opportunity to buy a gift for an elementary student. Currently, the school is holding a canned food drive to help stock the shelves at the Mukilteo Food Bank. ... **OLYMPIC VIEW:** Administrators met with the Collective for the Revolution of Race, Equity and Whiteness (CRREW) organization as part of professional development and around the topic of equity in schools. Students received teaching in the Signs of Suicide curriculum, and the

Organ Lady visited health classrooms to share with students about the effects of smoking, alcohol and drugs. Other activities included a major upgrade to the library: new chairs, new seating areas with café tables and lounge chairs, a podium, and a Promethium active panel. Many classroom teachers also received new furniture. ... **VOYAGER:** The school held its annual Veterans Day assembly, the ukulele class held a concert at a retirement home, and there were several other concerts performed by the orchestra, band and choir. Other activities included a class on money management and a dinner that was offered to adults and students by Price Waterhouse. The PTO held a meeting and the Madres Lantina group held a meeting and a lunch.

EXTENDED FIELD TRIPS: KAMIAK: *Cross Country* – Ten students traveled to Richland on November 4 where they competed in the cross country State championship. One day of school was missed. ... ***Girls Swim Team*** – Ten students traveled to Federal Way on November 10 where they competed in the State championship. No days of school were missed. ... ***Girls Varsity Soccer*** – Ten students traveled to Camas on November 9 to compete in the State soccer tournament. Two and a half days of school were missed. ... ***Music*** – Nineteen students will travel to Bellevue on February 17 to participate in the 2017 Washington Music Educators Association (WMEA) All-State High School honor groups. A half day of school will be missed. ... **MARINER: *Jazz Band*** – Twenty-five students will travel to Moscow, Idaho, on February 24 to perform in the Lionel Hampton Jazz Festival. No days of school will be missed.

TEACHING AND LEARNING

CURRICULUM AND PROFESSIONAL DEVELOPMENT: COMMITTEES: The High School Science Committee came to agreement on a recommended course sequence that integrates earth science standards across all three years. The Algebra 1, 2 and Geometry committees began the process of evaluating the strengths and gaps in the current high school math program. The Professional Development Committee analyzed results of the District’s professional development survey. The current state of curriculum committees and professional learning was presented at a secondary principal meeting. ... **PROFESSIONAL DEVELOPMENT:** The secondary science specialist and seven secondary teachers attended the National Science Teachers Association conference in Portland. Staff members provided an in-classroom lesson study on Math Expressions program for math teacher leaders from each elementary school, a modified scope/sequence for Special Education math to support the implementation of Big Ideas, and sessions on the Center for Collaborative Classroom (CCC) reading assessment at seven school sites. After-school modules also were provided on Next Generation Science Standards, Big Ideas Math, SpringBoard, and English Language Strategies for New Teachers.

SPECIAL EDUCATION: WA-AIM TRAINING: Training was provided to special education teachers on the WA-AIM, the State alternative assessment for students with significant cognitive delays. Training included changes made to the testing, engagement rubric, and how to

communicate with parents. Training was also provided for teachers who have not given the WA-AIM in the past. ... **RIGHT RESPONSE TRAINING**: A two-day advanced training for initial certification and one-day re-certification course were offered. Right Response training helps staff learn how to de-escalate students and respond appropriately to negative behaviors.

ASSESSMENT AND PROGRAM EVALUATION: Students identified for further screening for highly capable programs were assessed using the CogAT and the results were analyzed. Staff provided support to schools for their improvement plans, supported and monitored State make-up tests at the high schools, supported schools needing help with Education Data System (EDS) and eVAL accounts, prepared comprehensive high school data files for analysis of academic progress by subgroups and individual students, and created and revised new Smarter Balanced Assessment (SBA) interim assessments.

CATEGORICAL PROGRAMS: **TITLE I**: Staff attended presentations on the new Every Student Succeeds Act (ESSA) proposal and the impacts that the new accountability system will have on Title I. Staff also attended a presentation on the new Foster Care legislation and partnerships with the Department of Social and Health Services (DSHS), and participated in a site visit with OSPI staff for Odyssey's Distinguished School and Academic Achievement awards. ... **ENGLISH LANGUAGE LEARNER (ELL)**: Two new Guided Language Acquisition Design (GLAD) key trainers attended a training in Orange County. ... **CATEGORICAL**: Staff members presented training to all elementary Title I, LAP and ELL staff on using the new English/language arts curriculum with supplemental instruction.

SUPPORT SERVICES

CAPITAL PROJECTS: **LAKE STICKNEY ELEMENTARY**: While the building is in full use, staff continue to learn and adjust the systems and complete punch list items. Teacher use of the new technology systems in the classrooms is improving. Lessons learned are being incorporated into the classrooms at the Kindergarten Center and Olympic View. The HVAC system in the building is not yet operating to its design intent. Leaders from all of the affected disciplines are being brought together to resolve the remaining concerns. About 200 people attended the dedication of the school on December 3. ... ***Art in Schools Grant*** – The Washington State Arts Commission has awarded Lake Stickney Elementary a grant of \$55,000. The selection of the artist will be made over the course of four to five meetings from a pre-approved panel of nationwide artists. The selection committee consists of District personnel and parent representatives. ... ***Staff Comments*** – An informal meeting was held with Lake Stickney teachers during their lunch breaks to ask what they liked best about their new building and what they thought could be improved. Among the most popular items were the natural daylight, the casework, and the rubber flooring. Improvement ideas included the need for more user-friendly technology and final completion of contractor punch list items. Their comments are under review. ... ***Energy Savings*** – Snohomish County PUD notified the District that Lake Stickney qualifies for an energy rebate of \$21,273 because the

building is designed to exceed the energy code requirements by 37%. The actual performance will be measured for one year. The monitoring will allow for refinements to building operations to maximize savings and the final incentive amount will be based on the actual energy performance. ... **KINDERGARTEN CENTER:** The construction company reports that progress is on track and even ahead of schedule. Substantial completion is scheduled for July 31, 2017. A major accomplishment included the application of initial roofing to Wing A, Wing B, and almost all of Wing C. This major milestone enables much greater efficiency of construction within the building. Other major accomplishments include installation of the radiant floor piping in the classrooms, placement of concrete floor slabs, installation of the remaining portion of the water main pipe and electrical power conduit, and commencement of the air barrier wrap over the exterior sheathing, which prevents moisture migration into the framing. Two sets of interior stairs were installed. Interior framing, plumbing, sprinkler piping, high-voltage electrical wiring and low-voltage conduit, and ductwork are also making good progress. Mayes Testing continues to make inspections of concrete, steel, shear wall framing, and floor sheathing installations and Cornerstone continues to provide inspections of the building envelope. ... **TEACHING AND LEARNING CENTER:** Upon completion of the project, it was determined that the acoustics in the large conference room interfered with the best use of the room. The subsequent installation of acoustic panels on the east, west and south walls has reduced the reverberation and improved the acoustic environment in the room.

FACILITIES: **DISCOVERY ELEMENTARY:** Framing and sheathing of the gym and kitchen were completed and the framing of interior walls began. A structural beam was signed by current Discovery students and installed in the new building. Steel was erected for the covered play area. An additional playground area has been designed and sent to the school for review. A project review was presented for staff new to the building who will be using the new facilities so they know what to expect when it is put into use next year. ... **OLYMPIC VIEW:** Roof panels were loaded onto the roof for installation. Eave and gutter installation is in progress, plumbing and mechanical ductwork installation continues, and some electrical rough-in is underway on the exterior sheathing. In the gym area, wall sheathing continues and the large glulam beams were installed. Wall framing continues in the new classroom addition. Snohomish County PUD re-routed overhead power lines for construction worker safety. Staff and design team members discussed audio-visual classroom needs and staff have begun to develop the process for the selection of classroom furniture and equipment. Liz Jamieson from the Capital Projects team is reviewing project documents and continues working on the planning and purchase of the furniture and equipment for the project. ... **PORTABLE ADDITIONS:** Planning for a second, two-room portable at Explorer began with reviewing drawings from the 2016 classroom building. At ACES, the new science and math classroom portable drawings are under review for permitting. Both of these additions are scheduled for the summer of 2017. ... **MAINTENANCE AND GROUNDS:** Several schools were inspected by the Snohomish County Health District, while Fire Marshals from Snohomish County and the cities of Mukilteo and Everett have completed inspections of several schools. Noted deficiencies are being corrected by custodial, maintenance and building staff. Safety Committee site walks have been performed at Serene Lake and Picnic Point.

Maintenance, grounds and transportation mechanics underwent annual hearing testing performed by Listen Audiology Services. Work on the HVAC system at the District Support Services Center included stucco repair around the replaced windows on the north side, air balancing and scheduling, and graphics for the digital controls. District carpenters completed building individual study areas inside a special education classroom at Harbour Pointe to better serve the program. Morgan Sound evaluated the sound system at Challenger and the Harbour Pointe and Voyager gymnasium scoreboards were replaced with new LED scoreboards. ... Grounds staff spent many hours cleaning up leaves and fertilizing grass sports fields. Four hazardous cottonwood trees were removed at Explorer. All of the District irrigation systems, Goddard Stadium, and the restroom building at Kamiak were winterized. Grounds responded to the first snow event of the year and sanded and put down deicer as needed. Staff also worked with the City of Mukilteo to resolve long-term drainage issues at Olympic View. ... **ENERGY:** Puget Sound Energy awarded the District \$29,169 for exceeding the annual savings target. ... The District received notice from Snohomish County PUD that in addition to lower energy bills, the annual rebate to support the Resource Conservation Management (RCM) program for electrical savings is \$7,454. The RCM team measured an energy star score for each school site. Thirteen of the 21 school sites qualified with a score of 75 or better. As staff work to qualify all schools, a new score is generated for each building each month as new energy data is processed. A score represents energy performance for the last 12 months, normalized for many factors such as weather, location, size, and number of computers, and how much the building is heated and cooled. ... **PREVENTATIVE MAINTENANCE:** Projects included inspection of the interior bleachers at Kamiak and the six-month asbestos periodic inspections. HVAC filters were changed at Odyssey, Voyager, Lake Stickney and Challenger. Fire alarms were tested at Horizon, ACES and Olympic View, plus kitchen hoods were inspected and emergency generators serviced. ... During this period, Maintenance and Grounds responded to 917 work orders: 175 electrical, 25 safety/security, 130 plumbing, 151 doors and locks, 133 HVAC, 102 carpentry, 19 nutrition services, 27 painting, 40 building envelope, and 115 grounds. ... **CUSTODIAL:** With the addition of a second PE teacher in many of our elementary schools, schools have been challenged to provide students adequate time to eat their meals and still maximize the time the gyms are available for instruction. Many staff members have worked to improve efficiencies in getting the gyms cleaned and ready for class. ... **WAREHOUSE SERVICES:** Science kits were picked up, several requests for tables and chairs for events throughout the District were met, and staff continued organizing District surplus and storage at the Annex and the new warehouse space at the Teaching and Learning Center. Holiday concerts and performances throughout the District required that extra tables, chairs, music risers and stands be moved as needed. ... **FACILITY USE:** The addition of middle school soccer makes the fields busier throughout the fall, but staff were still able to work with Mukilteo Youth Soccer for their annual Turkey Shoot tournament.

PUBLICATIONS: The largest orders were elementary reading and math curriculum, the Explorer and Harbour Pointe student planners, elementary lunch menus, and a biology syllabus book for Kamiak. At the end of November, year-to-date production was about 1 million clicks ahead of last year. Much of the increase is from the adoption of the new elementary

reading curriculum. The replacement of mid-range copiers were installed in school libraries, some offices at the middle schools and high schools, and in two different departments. These copiers range from 30 to 38 prints per minute.

TRANSPORTATION AND SAFETY: **STAFFING:** Training of new substitute drivers is ongoing and the transportation coordinator began a new training class with three students who will be ready to drive in January. ... **WEATHER:** With a forecast of two weeks of questionable weather in December, the District was fortunate to get through the month with only one snow day. Snow activity for the department is another matter. Early-morning road conditions were monitored for several days and with no additional precipitation, the staff just needed to worry about temperatures in the 20s. The shop was very busy thawing bus doors and stop paddles and assisting drivers with difficult startups, as diesel engines are hard to start at low temperatures. ... **FIELD TRIPS:** Buses traveled an additional 2,788 miles in November transporting 2,429 students on trips outside of the school day. December is a shorter month for to/from school transportation, but not for field trips. The department conducted 11 trips during the Winter Break for both girls and boys basketball teams. ... **FUEL:** Diesel fuel has increased to \$2.11 per gallon, which is 13% higher than last year's average cost. Unleaded fuel costs have not increased. Fuel usage remains stable, but overall fuel costs are up 5% due to price increases. ... **MCKINNEY-VENTO:** Districts are now responsible for transporting McKinney Vento students after athletic practices and games if transportation is a barrier to their participation in extracurricular activities. So far, we have one middle school student requesting this service. ... **SAFETY:** All building site assessments have been completed. The safety specialist sent out two staff reminders on safe practices: walking in icy conditions and winter driving tips. ... The Director of Transportation and Safety presented an update on projects to the Superintendent's Key Communicator Group. The presentation identified current practices and shared how the new safety specialist position is supporting and building on current safety plans. ... The safety specialist facilitated an active shooter table-top exercise with staff at Discovery. An Everett police officer attended the exercise to share the perspective of law enforcement responding to emergencies. ... The Risk Assessment Survey is complete and approved by Risk Management with a 100% rating. The representative from Risk Management was very impressed with several areas of the plan and asked permission to share our information with neighboring districts. ... **PARKING LOT SAFETY:** Transportation worked in cooperation with the grounds department to increase the focus on bus parking lot safety during the icy conditions. The bus lot has shaded spots and areas of standing water that increase slip hazards. Staff were given safety reminders and the grounds crew sanded the main paths of the parking lot before drivers started arriving in the morning. Additional ice melt was placed on main pathways and hidden areas. The program was a success with zero slip and fall occurrences in the lot during this time.

BUSINESS SERVICES

NUTRITION SERVICES: **BUDGET:** Breakfast counts continue to increase and lunch counts are up over 4,000. Lake Stickney's lunch counts have continued to increase from 259 on day one to over 400 per day. The free/reduced percentage dropped from 51% to 45% after the October recertification date. ... **PROMOTIONS:** The fresh fruits and vegetable program at Horizon provided students with cantaloupe, bananas, honeydew and apples. National Ice Cream Day was celebrated and ice cream cups were provided to all who purchased lunch. "Breakfast for Lunch" has been added to the menu. On Election Day, the department ran the "Vote and be Heard" promotion. Elementary students were able to vote between grilled cheese versus grilled cheese with pepperoni sandwich. Pepperoni was the winner and was featured on the December menu.

PAYROLL AND BENEFITS: The pooling process was completed for medical benefits for all bargaining groups. Staff set up a new online extra pay and plan time recording process for all certificated staff.

BUSINESS OFFICE: **ENROLLMENT:** Consultant Dr. Les Kendrick began generating preliminary 2017-18 District enrollment projections. Meetings took place with Dr. Kendrick to look at enrollment patterns, variances, impact of new multi-family construction projects, and the new Kindergarten Center. ... **INVENTORY:** Staff members continued to perform on-site inventories at various schools.

TECHNOLOGY

TECHNOLOGY SERVICES: **STUDENT INFORMATION SYSTEM (SIS) COMMITTEE:** The committee reviewed potential SIS systems and decided not to use the Request for Proposals (RFP) process and selected two vendors for review: EduPoint Synergy and WSIPC Skyward. ... **TRAINING:** Staff members attended a TechFest conference to gain additional knowledge of learning tools to support student engagement and interventions. ... A second group of staff members started Information Technology Infrastructure Library (ITIL) training and will continue through February. ITIL is internationally recognized best practices for Instructional Technology (IT) operations. The goal is to have 100% of our technical staff certified at the ITIL Foundations level.

TECHNOLOGY OPERATIONS: Additional student devices were ordered and warranty work continued for the provider to replace all 2,300 Uno Books with a new model. Twenty-five carts of Chromebooks (765) were purchased and received for the seven secondary schools. Equipment and services were planned and purchased to support the new Opportunity Day School program. Thirty-three carts of Dell laptops (990) were ordered for 11 of our elementary schools. Planning continued for the new Web Gateway Filter System, which also went live. Planning continued for equipment at the new construction sites at Olympic View and Discovery.

TECHNOLOGY INTEGRATION: Instructional technology support was provided through site visits to schools. Collaborative work with technology teachers to create a scope and sequence using the International Society for Technology in Education (ISTE) student standards continued. Professional development was provided around using technology to increase student engagement and the installation of docking stations at Mariner and Kamiak also began.

COMMUNICATIONS

INTERNET SITE: STATISTICS: There were a total of 372,317 sessions on the website during November and December by a total of 206,884 users. The number of sessions was almost identical to the same period the year before, but the number of users was up 8.5 percent as compared with last year. During their session, the average visitor looked at 2.18 pages and stayed an average of 2 minutes and 42 seconds. Both were less than a year ago.

PUBLIC INFORMATION: LISTSERV: Nine messages were sent to Listserv subscribers during this two-month period: four issues of *School District News*, three reports of School Board meetings, one message warning of winter weather, and a message announcing that school was canceled because of weather. ... **PUBLICATIONS:** The winter issue of the *Gold Team News* was published and distributed to club members.