

MUKILTEO SCHOOL DISTRICT

MONTHLY REPORT

October 2016

ELEMENTARY EDUCATION

ACTIVITIES: **CHALLENGER:** The school held Curriculum Night and teachers shared with parents about the new English/Language Arts (ELA) curriculum. Administrators and teachers served dinner to students at the Casino Road Kids Ministries. Challenger students took part in a Recycling All Stars assembly that featured a play about what household items should be recycled, reused or disposed of. ... **COLUMBIA:** Teachers were coached on sharing differentiation strategies in the new ELA curriculum for identified students. Self-contained special education teachers and paraeducators used a protocol for debriefing incidents and sharing strategies for behavior support. The PTA hosted a square dancing Hoe Down and Book Fair. ... **DISCOVERY:** The school held its 5th annual Junior Achievement Day. Over 25 Junior Achievement volunteers from Wells Fargo attended and taught students about community, economics and the value of money. Junior Achievement is good for students and teachers because the program offers a valuable real-world lesson. ... **ENDEAVOUR:** Staff and students participated in the annual Washington Great ShakeOut earthquake drill. The school held its annual Fun Run and many local businesses helped sponsor the event. The PTA hosted a Pie and Cider Night in conjunction with the Scholastic Book Fair. Kindergarten students enjoyed an educational field trip to a pumpkin farm. ... **FAIRMOUNT:** Staff collaborated to do a deeper dive into the ELA curriculum and assessments. Staff and students participated in the annual Washington Great ShakeOut earthquake drill. The PTSA coordinated an all-school assembly with Taproot Theatre for the anti-bullying play *Camp Super Friend*, and also hosted Skate Night. ... **HORIZON:** The school held its annual pizza and partnership event, inviting parents to learn about their child's new teacher and class, the routines and expectations for reading, math, homework, as well as "The Husky Way" at school and at home. Earth Corps assisted students in maintaining the wetland and preparing the outdoor classroom. ... **LAKE STICKNEY:** Behavior expectations of "The Grizzly Way" were introduced to students: safe, responsible and respectful. Parents held an organizational meeting to form a PTA. Staff held a parent information night to present learning information and expectations for the school year. ... **MUKILTEO:** Staff members are preparing for coaching work with the Leader in Me program. The school held its annual Fund Run and the Boo Bash was a huge success for the school's community. ... **ODYSSEY:** Professional development focused on quality evidence and artifacts related to student growth and the teacher evaluation system. Administrators met with teachers to provide feedback on team and classroom goals and action plans, and to identify quality measures to

assess progress. Second and 3rd grade teachers launched the First Move Chess program, thanks to a \$5,850 grant from America's Foundation for Chess and a matching grant from Boeing. Search and rescue, triage, first aid and student release procedures were practiced during an earthquake drill. ... **OLIVIA PARK:** Teachers implemented the new ELA curriculum by collaborating with their colleagues and working with the ELA coach. The entire student body enjoyed a science assembly about polar bears that was provided by the Science Adventure Lab. The PTA launched a chocolate-bar fundraiser to raise money for teacher grants, Positive Behavior Intervention Support incentives, and food items for various upcoming family events. ... **PICNIC POINT:** Students attended an assembly by Mac Barnett, a well-known author who talked about what it was like to be a writer and how the students, too, are writers. ... **SERENE LAKE:** The school held its first assembly, which gave staff an opportunity to recognize students who have demonstrated leadership within their classrooms. Students focused on learning about organization and goal setting while reinforcing the three habits: be proactive, begin with the end in mind, and put first things first. The PTSA hosted the annual Fall Book Fair and "Spooktacular" Halloween event.

EXTENDED FIELD TRIPS: **COLUMBIA: *Fifth Grade Camp*** – One hundred 5th grade students will travel to Stanwood on June 7 to stay at Camp Killoqua for the Outdoor Education unit, which involves life, earth and physical sciences. Three days of school will be missed. ... **MUKILTEO: *Summit*** – Nineteen students will travel to Eatonville on May 10 for an overnight field trip to Pioneer Farm and Museum to learn about life as a pioneer for their westward movement thematic unit. One and a half days of school will be missed.

SECONDARY EDUCATION

HIGH SCHOOLS: **ACES:** The Healthy Youth Survey was administered to all 10th and 12th grade students. The school hosted the School Board Dialogue session and two teachers and five students presented and discussed their experience in Advanced Placement Government and Art 3, both new classes at ACES. ... **CAREER AND TECHNICAL EDUCATION (CTE):** Students in Cooking for Wellness classes at Mariner applied Science, Technology, Engineering and Math (STEM) skills as part of their study in nutrition. Students in the Stagecraft program at Kamiak created ground plans and set designs, and learned about shop management. Students from the Family, Community and Career Leadership Association club attended a Leadership Conference. ... **KAMIAK:** The school was pleased to announce that one AP Computer Science student at Kamiak was recently honored as one of 10 people in the world to receive a perfect score on the 2016 AP Computer Science test. Teachers and administrators worked on goal setting. Work on the new School Improvement Plan was concluded, complete with new three-year goals. In sports, cross country, girls' soccer, volleyball, and girls' swimming all advanced to the playoff level. ... **MARINER:** The school was selected by Microsoft to help in the celebration of Hispanic Heritage Month. Microsoft chose Mariner because of the percentage of Hispanic students and proximity to the Microsoft campus. The company invited 30 Hispanic students to participate in a Cloud class, where they worked closely with Microsoft employees. Principal Nate DuChesne was

selected to participate in an education panel for Hispanic Microsoft employees and spoke about programs that are available to the Hispanic population. He highlighted student achievement, including the school's 80 percent four-year graduation rate for Hispanic students. Microsoft also invited Mariner to participate in its Give Campaign, a program where Microsoft employees donate money to non-profit organizations. Mariner's college and career counselor and students set up a booth at Microsoft to promote their school. Microsoft matched any employee donation given to Mariner by 100 percent. Money raised will provide STEM scholarships to Hispanic students at Mariner. ... **SNO-ISLE SKILLS CENTER:** Staff professional development included a seminar from the Office of the Superintendent of Public Instruction (OSPI) on legal requirements for CTE and technical education programs, and a workshop on how to successfully compose course frameworks for programs. Students in the Auto Technology classes heard from representatives from Les Schwab Corporate about employability and what the company looked for in applicants. Sno-Isle also was visited by staff and students from Hino Technical School in Japan. Sno-Isle students saw a slideshow about Hino, shared cultural differences, played several games with the students, and saw a dance performed by the Hino students.

MIDDLE SCHOOLS: **EXPLORER:** The school held its first Parent University, where parents enjoyed dinner during a keynote presentation by the assistant principal about what it meant to be a middle schooler. Parents had the opportunity to attend breakout sessions on organizational strategies, mindfulness, and the study skills of the middle schoolers. Explorer teachers and staff have been working with classroom-based and State assessment data to determine classroom and school-wide goals. ... **HARBOUR POINTE:** The first athletic season was wrapping up. Students participated in either cross country, football or softball. In addition to athletics, over 100 students participated in after-school clubs since the beginning of the school year. The 8th grade Where Everybody Belongs (WEB) students hosted an after-school social for 6th graders. The school resource officer attended a general PTO meeting and shared her role with parents and answered questions. ... **OLYMPIC VIEW:** To show excitement of the school's construction project, a large contingency of staff members came dressed as construction workers on Halloween. The school held its Class Community Meeting, which gave students a chance to learn about positive behavior interventions and supports, and to give feedback on school-wide expectations. ... **VOYAGER:** Band and orchestra members attended a symphony at Benaroya Hall. The soccer club went to a Sounders game to generate interest in the new soccer team. Staff met with WSU representatives to establish a relationship with the Voyager cooking club. Price Waterhouse volunteers worked with Title students on establishing financial literacy, and educational student volunteers from UW Bothell began helping in classrooms at Voyager.

EXTENDED FIELD TRIPS: **KAMIAK:** *Cross Country* – Ten students traveled to Richland on November 4 to compete in the cross-country State championships. One day of school was missed. ... ***Girls Swim Team*** – Ten students traveled to Federal Way on November 10 to compete in the State Championship. No school days were missed. ... **MARINER:** *Jazz Band* – Twenty-five students will travel to Moscow, Idaho, on February 24 to perform in the Lionel Hampton Jazz Festival. No days of school will be missed. ...

TEACHING AND LEARNING

CURRICULUM AND PROFESSIONAL DEVELOPMENT: **WAIVER DAY:** The department hosted 30 different professional learning sessions for all certificated and classified staff. ... **TEAMS AND COMMITTEES:** The high school Health Committee met to review the new State health standards and new curriculum materials. The middle school Science Leadership Team met to outline goals and continue work with implementing the Next Generation Science Standards (NGSS), including revising the current implementation guides. The high school Science Committee met and agreed on a course model that integrates earth science into the other three main courses: physical science, biology, and chemistry. ... **TRAINING:** After-school modules were provided to support the implementation of the Center for Collaborative Classrooms (CCC), SpringBoard and NGSS. An in-classroom lesson study was provided on the new reading adoption for K-5 instructional specialists. Parents attended the HIV/AIDs curriculum information night and a new-teacher roundtable was held on evaluation and conferences/progress reports.

SPECIAL EDUCATION: **TRAINING:** Re-certification and a two-day advanced initial training for Right Response was held for certified staff and paraeducators. Elementary resource teachers reviewed the new ELA curriculum and collaborated with colleagues on curriculum modification. Special education teachers at Harbour Pointe were trained on State guidelines for alternative and general assessment criteria.

ASSESSMENT AND PROGRAM EVALUATION: **SCREENING:** Screening was completed for highly capable programs and students requiring further testing were identified using the Cognitive Abilities Test (CogAT). ... **TRAINING:** High school math teachers received training on the content of the Smarter Balanced Assessment. School test coordinators were trained on methods to identify peer schools and how to measure school success. ... **PRESENTATIONS:** Staff presented at the State Highly Capable Conference on ways to evaluate District Highly Capable programs. Staff prepared presentations for Key Communicators and YMCA, and advised the Washington Alliance for Better Schools (WABS) on data sharing agreements and program evaluation design. The initial Research and Assessment Committee meeting was held and requests reviewed for research in the District.

CATEGORICAL PROGRAMS: Work continued with the OSPI English Learner and Special Education Work groups. Staff attended a presentation for the Road Map districts on supporting English learner and special education students. Two additional GLAD trainers were selected who are in training to become District GLAD trainers. Instructional specialists continued to receive Center for Educational Leadership support training.

SUPPORT SERVICES

CAPITAL PROJECTS: LAKE STICKNEY: **Occupancy** – Audio-visual and technology issues received rigorous attention and Heating, Ventilation and Air Conditioning (HVAC) noise issues were also analyzed so adjustments could be made. Installation of fencing gates, playground striping, and the activation of the solar blinds in the transom windows of the classrooms were still in progress. ... **Close out** – Electrical planned to be off site in early November and painting work continued after school. Other punch-list items included installation of casework countertops, library benches, patching spalled concrete in the stair treads, adjusting door hardware, installing stage curtains and theatrical lighting, correcting freezer sweating, and the delivery of furniture items. ... KINDERGARTEN SCHOOL: Many mechanical, electrical and architectural submittals have been received, reviewed and returned to the contractor. Requests for Information and architect’s supplemental instructions have been exchanged. Mayes Testing and Inspection has made several inspections of concrete, steel, and shear walls. Framing, concrete slabs, curbing, and utility installation constitute the major work.

FACILITIES: The Director of Facilities worked with maintenance and custodial staff to complete the October safety checklist and participated in a focus group led by Human Resources to create a brand for attracting and hiring staff for support services positions. ... DISCOVERY: The foundation walls were poured and rigid insulation installed. Walls were waterproofed and the site was backfilled as needed. The underground plumbing and electrical piping were installed per plan. ... OLYMPIC VIEW: The contractor installed all underground plumbing and electrical in the music and gym areas. The concrete slab was poured and walls were being constructed. ... PROJECTS: The District Support Services Center (DSSC) roof and HVAC project was in the final stage of commissioning, with air balance and adjusting the controls. The science classroom improvements at Mariner and Kamiak were complete and training for District maintenance staff was scheduled. ... MAINTENANCE: Snohomish County Health Department inspected Kamiak, Columbia and Endeavour. Bird netting was repaired at Goddard Stadium. ... TRAINING: Staff members were trained on the new chiller at Voyager and the HVAC System at the DSSC. ... PREVENTATIVE MAINTENANCE: Fire alarms were tested at Columbia and Explorer. ... GROUNDS: The middle school sports fields were lined. Elementary sand fields were leveled and weeds removed. Athletic fields were fertilized and irrigation systems winterized. Staff responded to several calls to clear downed trees, leaves and debris after a windstorm. ... Maintenance and Grounds responded to 546 work orders during the month: 98 electrical, 10 safety/security, 72 plumbing, 108 doors and locks, 86 HVAC, 82 carpentry, 7 nutrition services, 16 painting, 8 building envelope, and 59 grounds. ... CUSTODIAL OPERATIONS: Staff members attended Waiver Day inservice training that included preparing for winter weather. ... FACILITY USE: The winter gym meeting was held to schedule the gyms for youth programs offered by YMCA and the Boys and Girls Club. The Band in Motion event was held at Goddard Stadium and band members from Mead High School and Pasco High School stayed overnight at Kamiak and Explorer.

PUBLICATION SERVICES: The largest printing orders were elementary math and reading curriculum, lunch menus and the Mukilteo Education Association (MEA) union contracts. Among the largest color orders were the Student Director handbooks, Discovery Elementary behavior brochures, Explorer postcards, Columbia Elementary PTA order forms, and the Districtwide emergency safety flipbooks.

TRANSPORTATION: **WAIVER DAY:** Staff received training on emergency exit drill procedures, field trip procedures, and reviewed basic speed laws and student management practices. ... **REPORTING:** The department reported 11,431 students going to 55 different destinations, which is about the same as last year. ... **BELL SCHEDULE:** The department was adjusting to the universal dismissal time at elementary schools, with some routes having longer bus rides due to higher numbers of students. Buses were added at Columbia and Mukilteo Elementary, and a double run was added at Fairmount for the Axis apartments. ... **FIELD TRIPS:** The department traveled an additional 4,165 miles in order to transport 3,595 students on trips outside of the school day. Eighty percent of these trips were for athletics. ... **McKINNEY-VENTO:** The department transported 210 students to 25 destinations in 13 different school districts. ... **SAFETY:** The safety specialist began the annual site assessments for buildings and observations of designated student crosswalks at elementary schools. Recommendations were developed for stocking building and classroom emergency backpacks.

BUSINESS SERVICES

NUTRITION SERVICES: **BUDGET:** October had mixed results: breakfast counts decreased by 1,000 over last year for October, while lunch counts were up 600 over last year. Lake Stickney's lunch count climbed from 259 on the first day of school and was now at 400 per day. The free and reduced percentage dropped from 51 percent to 45 percent after the cutoff. This has a direct relation to the number of meals the District serves. ... **PROMOTIONS:** The fresh fruit and vegetable program at Horizon was going well. The department also held a treat day that provided a whole-grain cookie for all elementary students purchasing lunch; meal counts increased by over 300 for that day.

PAYROLL AND BENEFITS: Payroll staff completed payroll and processed benefits from open enrollment. The unemployment report and the quarterly report to the IRS were filed and the fiscal year-end liability reporting was prepared.

BUSINESS OFFICE: The schedule of federal awards worksheet was submitted to the State Auditor's Office. Staff completed Phase 1 of the fiscal year-end reporting for the 2015-16 school year. The department submitted the Department of Revenue levy certification documents to the Snohomish County Auditor's Office. A new member was selected for the Budget Committee. The annual Title 1 comparability report was prepared. Staff revised the vocational middle school and high school 2016-17 annual average FTE projections for apportionment.

TECHNOLOGY

INTEGRATED TEAM: Staff members visited schools to provide professional development and support for staff, technology specialists and librarians; and continued work on the instructional technology vision and goals.

OPERATIONS: Staff members worked with Follett to create an elementary progress report for 1st trimester, per the contract with the MEA. ... Planning began for migrating the finance system from being hosted on in-house servers to being hosted by the Northwest Regional Data Center. Migration is scheduled for late February. ... Staff worked with District Services to get the Avigilon Video Surveillance system setup in secondary schools. ... Members were chosen to serve on a committee to select a student information system (SIS) to replace Aspen. Other districts recently converting SIS systems have been contacted.

COMMUNICATIONS

INTERNET SITE: STATISTICS: There were a total of 228,809 sessions on the School District's website in October by 127,312 users. The number of sessions was up 1.6 percent over the same period the year before and the number of users was up 9.5 percent. Those visiting the site viewed an average of 2.65 pages per session and stayed on the site for an average of 2 minutes and 51 seconds. The number of pages viewed per session was higher than a year ago, but the average time on the site was shorter.

PUBLIC INFORMATION: LISTSERV: A total of six messages were sent to subscribers during the month. They included two issues of *School District News*, two reports of School Board meetings, a report about "creepy clowns," and a notice about the possibility of a coming storm. ... **PUBLICATIONS:** The School Board brochure was updated.